

Decision Recording Form

Title	Appointment of a Contractor to maintain the Cornhill Fountain mechanical plant and manage water quality	Decision Maker	Chief Operating Officer
Date of decision	18 th August 2020	Source of authority	Constitution, Part 4 Section 9 paragraph 8.1.2
Date of Publication			

Background and Reason for decision

Ipswich Borough Council requires to maintain the mechanical plant and water systems associated with the Cornhill Fountain; the tender was published on the Councils online procurement system.

Following an open procurement process for a three-year contract, bids were received from a total of one contractor, (after three contractors expressed interest and attended a compulsory site meeting). The tender was submitted by Marem Engineering Ltd. for the sum of **£85,838.00** (excl. VAT) which will be funded from existing allocated revenue maintenance budgets.

Decision: To award the Contract to Marem Engineering Ltd.

Reason: To enable the fountain to be maintained and ensure safe operation.

Internal Consultees: MCS Officers & Procurement.

Conflict of interest	N/A	Relevant Portfolio(s)	Development.
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All wards.		<i>Use a Y in the table below to mark the wards affected if not all wards</i>							
NW		NE		CENTRAL		SW		SE	
Castle Hill		Bixley		Alexandra	Y	Bridge		Gainsborough	
Whitton		Rushmere		St Margaret's		Gipping		Holywells	
Whitehouse		St John's		St John's		Sprites		Priory Heath	
				Westgate		Stoke Park			

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk

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