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COMMITTEE: NORTH WEST AREA REF NO: NWAC/19/18
DATE: THURSDAY 5 MARCH 2020
SUBJECT: FUNDING REQUEST: WHITEHOUSE
BAPTIST CHURCH
REPORT AUTHOR: SLOANE POTTER
HEAD OF SERVICE: TOM MINNICAN

Short description of report content and the decision requested:

This report requests that the North West Area Committee consider allocating £2692.52 to Whitehouse Baptist Church ([Charity no: 1125912](#)) so they can purchase a new dishwasher for the users of the church's community space.

This report has been prepared by Sloane Potter

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This report was prepared after consultation with:

Internal consultees

External consultees

Maureen Dorks

The following policies form a context to this report:

(all relevant policies must also be referred to in the body of the report)

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(papers relied on to write the report but which are not published and do not contain exempt information)

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OTHER HELPFUL PAPERS

(papers which the report author considers might be helpful – this might include published material)

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1. Introduction

- 1.1 This report requests that the North West Area Committee consider allocating £2692.52 to 24th Whitehouse Baptist Church ([Charity no: 1125912](#)) so they can purchase a new dishwasher for the users of the church's community space.
- 1.2 Due to the breakdown of the old dishwasher in the Church Kitchen, it has become very difficult for the volunteers to carry out their usual duties such as looking after the elderly and frail members of the clubs. Including the Friday friend's dementia café.

2. Background

- 2.1 Whitehouse Baptist Church has been on its present site for 60 years serving the residents of Whitehouse.
- 2.2 The aim is to provide a safe and friendly place for all members of the community, by providing a meeting place where they can have a hot meal, make new friends learn new crafts or just sit and chat.



Figure 1 – Whitehouse Baptist church on Ulster Avenue

- 2.3 Several groups use the church as a community space. These include; Ladies Evenings Group, Men's Night Out, Senior's Lunch Club, The Boy's Brigade, and Coffee Mornings, amongst others.
- 2.4 Also, every Sunday the Church has an open invitation to join them for Sunday morning service every Sunday at 10.30am.
- 2.5 The church also focuses on engaging with the local children and providing a place for them to meet and learn new skills.
- 2.6 With all these different clubs/activities a lot of catering is provided, whether it is tea and coffee afternoons or providing cooked lunches. It is becoming very difficult to find enough volunteers to do the washing up each time a

lunch is cooked. It is also taking the volunteers away from the sessions they should be leading on.

- 2.7 Current numbers that attend the groups on a regular basis are as follows: Lunch club-26. Double L Club - 16. Friday friends Dementia Café - 26. Also, there are at least 50 plus Church members who will also benefit from a new dishwasher.
- 2.8 The purchase of a new dishwasher will help enable the churches volunteers to continue to provide lunch clubs and coffee mornings and make the end process a lot less time consuming and help the volunteers concentrate on being able to help and engage with the community.
- 2.9 The current dishwasher the church users has been very well used and would be over £1000.00 to repair with no guarantee the repairs will last. It is now over ten years old.
- 2.10 Whitehouse Baptist Church have got a few quotes for a new dishwasher, from IEM Caterquip Ltd and from Hughes Trade.
- 2.11 The new dishwasher the church hope to purchase is a Hobart Ecomax F5035S, it comes with a one-year warranty.
- 2.12 The needs of the local community will be met by being able to continue to support their needs and providing them with a place to meet up with friends for a hot meal and social activities.
- 2.13 **The amount requested of the North West Area Committee budget is £2692.52**

3. Relevant Policies and Area Action considerations

- 3.1 Building a Better Ipswich underlying principles:
- Priority 3: An Enjoyable Place to Live, Work and Study
 - Priority 4: A Healthy Community
 - Priority 7: Safe Communities
- 3.2 To alleviate deprivation in the domain of:
- Education, Skills and Training
 - Health and Disability

4. Options Considered / Under Consideration

- 4.1 **Option 1** – Approve allocation of funding of £2692.52
- 4.2 **Option 2** – Approve allocation of a lesser amount than £2692.52 towards the same.
- 4.3 **Option 3** – Do not fund.

5. Consultations

- 5.1 The old dishwasher is no longer working and a cost of just over £1000.00 has been quoted to have it repaired
- 5.2 The need for a new dishwasher has been highlighted by volunteers who help to run the sessions at the church.

6. Risk Management

- 6.1 The risks outlined here relate to the Committee providing funding to this project; the risks associated belong to Whitehouse Baptist Church.

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1: almost impossible - 6: very high)	Impact of risk, if it occurred taking account of actions (1: negligible - 4: catastrophic)
Accident in the use of the new Dish washer	Physical harm to staff member, volunteer or client	Supervision, maintenance	2	3
Actions to mitigate risk	Whitehouse Church volunteers to be shown how to operate the appliance and always maintain and keep clean.			

- 6.2 Whitehouse Baptist Church is a registered charity (Charity no: 1125912). The Church has its own bank account with named signatories, a constitution, a named committee and officers, and annual accounts. Documentation of these were submitted in advance of the meeting and are available on request.

7. Environmental Impact Assessment

- 7.1 The impact on the environment would be negligible.
- 7.2 Payment is included to take the old dishwasher away and dispose of the old dishwasher in the appropriate way.
- 7.3 The proposed dishwasher has shorter cycle times, using less energy. It also has a Thermostop function for guaranteed temperature control.

8. Equalities and Diversity Implications

The church hall is used by residents of all ages and is fully accessible. The proposed activities are not anticipated to have a negative impact on any individual in respect of any of the protected characteristics as set out under the Equality Act 2010.

9. Financial Considerations

9.1 **The amount requested of the North West Area Committee is £2692.52**

9.2 Whitehouse Baptist Church have obtained 4 quotes for the dishwasher. They propose to go with a supplier very local to them. IEM on Landmark Business park.

Description of expenditure	Cost (£)
Supply Hobart Ecomax (F5035S) with 1 year's warranty	£2496.00
Install & set to work	£146.25
Dispose of old	£50.00
Total	£2692.25

9.3 If the total amount cannot be provided by the North West Area Committee, the church will ask for donations from the church. Or look at a cheaper less reliable alternative.

9.4 Domestic appliances will not be suitable due to the workload and a warranty would not be offered, as it is not domestic usage. A commercial dishwasher is required.

9.5 Community Engagement officers are currently working with the church to look at other possible funding options to support the application. At the time of writing no other funding as been found.

9.6 **There is sufficient budgetary provision in 2019/20 to fund the £2692.52 cost that is being requested from the North West Area Committee.**

10. Legal Considerations

10.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.

10.2 Area Committees have the power to award grants in accordance with part 3, section 2 of the Council's Constitution i.e. the Area Committee terms of reference.

10.3 The Funding Guidelines expectation of the applicant being a constituted organisation with named post holders was met by the Register of Charities through the Charities Commission Service (Part of the Baptist Union of Great Britain) and articles supplied. Year-end accounts were also supplied, and

the named bank account was already verified through the Council's payments system.

11. Performance Monitoring

- 11.1 Officers from the Community Engagement team and Ward Councillors will be kept informed on the progress and installation of the new dishwasher.
- 11.2 Whitehouse Baptist Church would be required to complete the Area Committee monitoring report as part of the standard funding agreement.

12. Conclusions

- 12.1 The North West Area Committee is being asked to consider the request to allocate funding, so Whitehouse Baptist Church can purchase a new dishwasher that can be used for all their community events and sessions.
- 12.2 The new dishwasher will allow the volunteers more time to run the sessions and spend time with the groups. Helping to promote a community space.

13. Recommendation

- 13.1 **That the North West Area Committee consider the options set out in Section 4 and determine the allocation of funding.**
- 13.2 Reason:
 - To contribute towards the cost of a new dishwasher, so the church can continue to cater for social lunches and coffee mornings.