

Decision Recording Form

Title	Planned Maintenance Remediation Contract – General Building Services	Decision Maker	Head of Housing and Community Services
Date of decision	10/12/19	Source of authority	Constitution, Part 3, section 5, 8.2
Date of Publication			

Background and Reason for decision

Why it is being made, listing reasons for the decision

An open procurement process using Suffolk e-sourcing was completed for the services of a contractor to provide general building services to council properties that were not completed as part of the 2018/19 planned maintenance programme. Three tenders were received and evaluated.

The contract is for 6 months and the successful contractors (Columbus Building Contractors Ltd) bid was £69,426.38. The overall tender was evaluated on a selection criteria of 80% price and 20% quality.

Alternative options considered and why rejected
N/A

List any background documents
None

Any Crime & Disorder, Equality, Social Value in Contracts, HR, Legal, Financial, ICT or Property implications
None

Anyone who has been consulted during the decision making process
Not applicable. The tender requirement was advertised using Suffolk e-sourcing

Conflict of interest	N/A	Relevant Portfolio(s)	Housing & Health
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ALL WARDS	<i>Use a Y in this box if all wards are affected</i>	<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
NW	NE	CENTRAL		SW		SE	
Castle Hill	Bixley	Alexandra	Bridge	Gainsborough			
Whitton x	Rushmere x	St Margaret's	Gipping	Holywells			
Whitehouse	St John's	Westgate	Sprites x	Priory Heath			
			Stoke Park				

<p>Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk</p>	<p>Admin use only</p>
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