

## Decision Recording Form

<b>Title</b>	Purchase of contract to assist the SRP service to report on proposed changes to the CTR scheme	<b>Decision Maker</b>	Chief Operating Officer
<b>Date of decision</b>	28 <sup>th</sup> June 2019	<b>Source of authority</b>	<i>Constitution, Part 3, Section 5, 8.2 a &amp; b CSOs Part 4, Section 9, 3.2</i>
<b>Date of Publication</b>			

### Background and Reason for decision

Details of the decision:

Background: The SRP service is looking to procure a service from a contractor called Policy-in-Practice for a data analysis report on the current range of benefit receiving clients across the partnership organisations. This work will help steer the future direction of the partnerships respective council tax reduction schemes in light of the recent changes brought about by universal credit and welfare reform.

Over the last year, Local Authorities have worked with PiP to model new CTR schemes. PiP have been able to not only advise on the modelling of those schemes but to demonstrate the level of impact of proposed changes including the financial impacts to help inform decision making. PiP are currently working with 90 LA's. PiP are the only provider of such services across the UK and as such have quickly developed the expertise to support local authorities who are considering changes to their CTR schemes and looking to modernise their systems as welfare reform takes hold.

The cost of the service is £25k which covers the analysis for all 3 partner authorities (£9,395 for the IBC element).

Reason: The service cannot be procured from another supplier.

Alternative options considered and why rejected: No other options are available, the service cannot be procured from another supplier.

Internal consultees: Head of Finance & Revenues, Operations Managers for SRP, Procurement Team & Financial Services

<b>Conflict of interest</b>	N/A	<b>Relevant Portfolio(s)</b>	Resources
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<b>ALL WARDS</b>	<i>Use a Y in this box if all wards are affected Y</i>		<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
<b>NW</b>	<b>NE</b>		<b>CENTRAL</b>		<b>SW</b>		<b>SE</b>	
Castle Hill		Bixley		Alexandra		Bridge		Gainsborough
Whitton		Rushmere		St Margaret's		Gipping		Holywells
Whitehouse		St John's		Westgate		Sprites		Priory Heath
						Stoke Park		

<b>Once complete the Decision Maker must send this form and any background documentation for publication to <a href="mailto:Monitoring.officer@ipswich.gov.uk">Monitoring.officer@ipswich.gov.uk</a></b>	Admin use only
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