

AREA COMMITTEE REPORT– SHORT FORM

1. Item of business and issues for consideration

Adoption of the North East Area Committee Action Plan

2. List of supporting documents for consideration

Appendix 1 – North East Area Profile Data

Appendix 2 – North East Area Committee Area Action Plan Proforma

Appendix 3 – North East Area Committee Area Action Plan 2018/19 (for reference)

3. Summary of any other consultation carried out and outcomes

[Note - It's not necessary to include any consultation referred to in documents listed in Box 2]

Consultation will be undertaken as part of the 13 June 2019 North East Area Committee meeting.

4. Links to Area Action Plan or other adopted policies

This proposal is to adopt the Area Action Plan and is linked to the Council's Corporate Plan: Building A Better Ipswich 2017.

5. Financial implications

Expenditure Description	Cost
Not applicable	

6. Proposed Date of Decision

Thursday 13 June 2019

7. Recommended Decision

That the North East Area Committee determines its priorities for the 2019-20 municipal year and adopts them as its Area Action Plan.

8. Reasons for decision

Priorities provide the basis of an action plan that will enable the Area Committee to clearly communicate its vision and priorities for the area and will help demonstrate how its budget is being allocated to deliver the priorities set for the Area.

9. Options for consideration

Option 1 – Determine the Area Committee’s priorities and adopt the Action Plan.
 Option 2 – Defer the Action Plan for further consultation

10. Conflicts of interest

Name of all members who were consulted AND declared a conflict of interest	Nature of interest	Did the Audit & Governance Committee give a dispensation for that conflict of interest? (if yes give details and date of dispensation)

11. Risks considered

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1: almost impossible - 6: very high)	Impact of risk, if it occurred taking account of actions (1: negligible - 4: catastrophic)
Area Action Plan not adopted	The Area Committee would not be acting in line with the Council’s Constitution	Area Action Plan proposal	2	3
Actions to mitigate risk	Adoption of the Area Committee Action Plan would negate the risk.			

12. Record of Decision taken

13. Exemption from call in (if applicable)

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

Signed.....
[This must be signed by the Chair of the Area Committee]

This is a public document.