

Decision Recording Form

Title	The provision of use for an external Health and Safety consultant.	Decision Maker	I P Blofield
Date of decision	30/04/2019	Source of authority	<i>Constitution, Part 3, Section 5, 8.2 a & b</i>
Date of Publication			

Background and Reason for decision

Details of the decision:

Background:

As required by Regulation 7 of the Management of Health and Safety at Work Act 1999, an open procurement process was completed for the services of a contractor to provide independent Health and Safety advice to all service areas across the Council. Three tenders were returned and evaluated.

Following a competitive open tendering process with the Council receiving three bids, CCAS Ltd has been appointed at an indicative cost of £30,975.00 over a three year period. The contract period is one year with an option for a further one year extension twice, making a total of three years, subject to satisfactory performance.

Reason: CCAS Ltd submitted the most economically advantageous tender to the Council. To support and provide consultancy works throughout the Council.

Internal consultees: Maintenance & Contracts, Procurement Team, Corporate Health and Safety, Major Capital Schemes. Legal Services

Conflict of interest	N/A	Relevant Portfolio(s)	All Service Areas
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ALL WARDS	<i>Use a Y in this box if all wards are affected Y</i>		<i>Use a Y in the table below to mark the wards affected if not all wards</i>				
NW	NE		CENTRAL		SW		SE
Castle Hill	Bixley		Alexandra		Bridge		Gainsborough
Whitton	Rushmere		St Margaret's		Gipping		Holywells
Whitehouse	St John's		Westgate		Sprites		Priory Heath
					Stoke Park		

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk

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