

## Decision Recording Form

<b>Title</b>	Concert Management Project		<b>Decision Maker</b>	Chief Operating Officer					
<b>Date of decision</b>	06/03/2019		<b>Source of authority</b>	Constitution, Part 3, Section 5, paragraph 8.2 a & b					
<b>Date of Publication</b>	06/03/2019								
<b>Background and Reason for decision</b>									
<p>Ipswich Borough Council has agreed to hire Chantry Park for the purpose of holding 4 music concerts by the artist Ed Sheeran.</p> <p>As part of this agreement IBC are required to manage all aspects of the concert outside the confines of the event arena and park boundary.</p> <p>A procurement process has been undertaken to identify a suitable project management team to undertake the task of fulfilling IBC's obligations under the agreement with the promoter. Four proposals were received from with Dock Street submitting the best proposal overall on price and quality combined at a cost of £58,895. The contract will run for a period of six months starting in March 2019.</p>									
<b>Conflict of interest</b>	N/A		<b>Relevant Portfolio(s)</b>	Deputy Leader (incl. Culture & Leisure and Corporate Services)					
				Environment & Transport					
<b>ALL WARDS</b> Y		<i>Use a Y in this box if all wards are affected</i>		<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
<b>NW</b>		<b>NE</b>		<b>CENTRAL</b>		<b>SW</b>		<b>SE</b>	
Castle Hill		Bixley		Alexandra		Bridge		Gainsborough	
Whitton		Rushmere		St Margaret's		Gipping		Holywells	
Whitehouse		St John's		Westgate		Sprites		Priory Heath	
						Stoke Park			
<p><b>Once complete the Decision Maker must send this form and any background documentation for publication to <a href="mailto:Monitoring.officer@ipswich.gov.uk">Monitoring.officer@ipswich.gov.uk</a></b></p>							Admin use only		