

12

COMMITTEE: SOUTH EAST REF NO: SEAC/18/31
DATE: 13 MARCH 2019
SUBJECT: FUNDING REQUEST: MURRAYFIELD
PRIMARY ACADEMY 'MAMMOTH
SLEEPOVER' AT IPSWICH MUSEUM
REPORT AUTHOR: SIMON LANNING
HEAD OF SERVICE: IAN BLOFIELD

Short description of report content and the decision requested:

This report requests that the South East Area Committee consider allocating £2,040 to Murrayfield Primary School to enable three classes from years 4 & 5 to take part in an overnight trip to Ipswich Museum.

Approximately 90 children aged 8-10yrs will take part in a quiz trail, an art/craft activity, and interact with museum objects before story time and camping in overnight in the museum amongst the exhibits. In the morning, children will create their own postcards, have breakfast and receive a sew-on Ipswich Museums sleepover badge as a memento of their experience.

The project aims to provide a valuable cultural experience to children who are otherwise unlikely to have such an opportunity.

List of Appendices included in this report:

None

This report has been prepared by Simon Lanning,

Tel: 01473 432226

Email: simon.lanning@ipswich.gov.uk

This report was prepared after consultation with:

Internal consultees

Mel Hollis, Collections and Learning Curator, Ipswich & Colchester Museums Service

External consultees

Neil Winn, Principle, Murrayfield Primary School

The following policies form a context to this report:

(all relevant policies must also be referred to in the body of the report)

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(papers relied on to write the report but which are not published and do not contain exempt information)

--

OTHER HELPFUL PAPERS

(papers which the report author considers might be helpful – this might include published material)

1. Introduction

- 1.1 This report requests that the South East Area Committee consider allocating £2,040 to Murrayfield Primary School to enable three classes from years 4 & 5 to take part in an overnight trip to Ipswich Museum.
- 1.2 Approximately 90 children aged 8-10yrs will take part in a quiz trail, an art/craft activity, and interact with museum objects before story time and camping in overnight in the museum amongst the exhibits. In the morning, children will create their own postcards, have breakfast and receive a sew-on Ipswich Museums sleepover badge as a memento of their experience.
- 1.3 The project aims to provide a valuable cultural experience to children who are otherwise unlikely to have such an opportunity.

2. Background

- 2.1 Murrayfield Primary School is part of the Paradigm Multi-Academy Trust (Company no. [08469218](#)). It is situated in Priory Heath Ward and its local catchment includes family households that are amongst the most deprived in the country.
- 2.2 The experience of staff is that children at the school, whilst being emotionally well supported in most cases, often have limited life & cultural experiences, even within Ipswich. The staff believe this to be linked to the financial circumstances of families and are concerned that a lack of such experiences reinforces low aspiration for children.
- 2.3 The school believes that developing children's experience of the world, culture & nature increases their life chances and helps to improve social mobility.
- 2.4 Following consultation between ward councillors and the school principal, a proposal was developed for an overnight visit, similar to that made by the Brownies & Guides in 2017¹.
- 2.5 The Ipswich Museum has costed & planned a 'Mammoth Sleepover' overnight visit along the lines proposed. The activities offered during the sleepover will focus on local history and natural history with the aim of giving the children a greater understanding of their local area and its place in the world.
- 2.6 They will take part in a quiz trail, an art & craft activity, object handling or role-play explore important contributions of their townspeople to science, history and art.

¹ Night at the Museum <https://www.ipswich.gov.uk/content/night-museum>

- 2.7 A storyteller will tell a story or two to the children as they settle down for the night, before beds are rolled out amongst the display exhibits and lights go out at 10pm.



Figure 1 - Ipswich Museum main gallery

- 2.8 In the morning, children will create their own postcards home to share their highlights with family or friends, which will be posted to them by the Museum. Each child will receive a sew-on Ipswich Museums sleepover badge as a memento of the experience.

- 2.9 The itinerary is ;

Friday 22nd March:

- 3.30pm Children stay at the end of the school day
Evening meal at the school canteen
- 5.45pm Coach transport collects
- 6.00pm Arrive and stow bedding
- 6.15pm Greeting and introduction from museum staff
- 6.30pm Evening activities (in three groups of 30)
- 8.45pm Bedtime story and bedtime prep (2 groups of 45)
- 9.45pm Settle to bed
- 10.00pm Lights out

Saturday 23rd March:

- 07h30 breakfast, kit packing and tidy up
- 08h00 postcard home activity
- 08h30 badge presentation and goodbyes
- 09h00 depart

- 2.10 The aim of the visit is to provide children in the Nacton area with a memorable life experience that will enthuse them in local & natural history

and have a lasting effect on their engagement with cultural institutions. As a secondary benefit, a measure of this may be reach the children's families and broaden engagement with the Ipswich Museum.

- 2.11 The amount requested of the South East Area Committee 2018/19 budget is £2,040.00.

3. Relevant Policies and Area Action considerations

- 3.1 Building a Better Ipswich underlying principles:
- Priority 3: An Enjoyable Place to Live, Work and Study
- 3.2 To alleviate deprivation in the domain of:
- Education, Training & Skills
 - Income

4. Options Considered / Under Consideration

- 4.1 **Option 1** – Approve allocation of funding of £2,040 from the 2018/19 South East Area Committee Budget to Murrayfield Primary School to enable three classes to take part in a 'Mammoth Sleepover' overnight visit to Ipswich Museum.
- 4.2 **Option 2** – Do not fund.

5. Consultations

- 5.1 The 'Mammoth Sleepover' proposal has been developed by Murrayfield Primary School and the Ipswich + Colchester Museum service after consultation with Priory Heath Councillors and the Council's Community Engagement Team.

6. Risk Management

- 6.1 The risks outlined here relate to the Committee providing funding to the school, the risks associated with visit belong to the school and the museum.

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1: almost impossible - 6: very high)	Impact of risk, if it occurred taking account of actions (1: negligible - 4: catastrophic)
Safeguarding risk to vulnerable people	Emotional or physical harm to individual	Safeguarding system Records check on staff and volunteers Supervision	2	3

Actions to mitigate risk	<p>Murrayfield Primary operates a safeguarding policy for vulnerable young people and its staff are trained and experienced.</p> <p>Staff of both the school and museum are Disclosure Barring Service checked.</p> <p>The school staff retain responsibility for the wellbeing of the children during the visit. No child will be unsupervised during the visit.</p>
---------------------------------	---

7. Environmental Impact Assessment

- 7.1 There is negligible environmental impact associated with the proposal. The use of materials would be minimal and there should be the additional journeys will be minimised through the use of shared transport.

8. Equalities and Diversity Implications

- 8.1 Murrayfield Primary School provides mainstream education to children under 12 years from all backgrounds. This is selective on grounds of age and disability and equivalent provision is available elsewhere.
- 8.2 The access arrangements for the Ipswich Museum are suitable for those able to access the Murrayfield Primary School so it is unlikely that any child should be excluded from taking part in the trip.
- 8.3 If a child requires special arrangements due to registered disability, reasonable adaptation will be made as far as this is practical within the constraints of the building and a proportional spend. This responsibility would be shared between the Museum and the School.

9. Financial Considerations

Item	Cost
Breakfast Individually wrapped food items for 90 children	£160.00
Transport Coach hire for delivery on Friday and collection on Saturday of children 90 children and 6 staff	£350.00
Museum costs Planning, overnight staffing, activity resources and roll mats	£1,530.00
Total	£2,040.00

- 9.1 The amount requested of the South East Area Committee is £2,040.00.

10. Legal Considerations

- 10.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 10.2 Area Committees have the power to award grants in accordance with part 3, section 2 of the Council's Constitution i.e. the Area Committee terms of reference.
- 10.3 The Funding Guidelines expectation of the applicant being a constituted organisation, with named post holders was met by the Companies House registration (No. [08469218](#)) and articles supplied. Year-end accounts were also supplied and the named bank account was already verified through the Council's payments system.

11. Performance Monitoring

- 11.1 Murrayfield Primary would be required to complete the Area Committee monitoring report as part of the standard funding agreement and may be invited to present to the South East Area Committee after a year.
- 11.2 The monitoring submitted should include
- Attendance at the 'Mammoth Sleepover'
 - Activities delivered.
 - Staff & pupil feedback

12. Conclusions

- 12.1 The South East Area Committee is asked to consider allocating funding to Murrayfield Primary School to enable three classes to take part in the overnight trip to Ipswich Museum. The trip is intended to be a valuable cultural experience to children who are by circumstance otherwise unlikely to have such an experience.

13. Recommendation

- 13.1 **That the South East Area Committee considers the merit of the options for funding set out in section four and decides an option.**
- 13.2 Reason:
- To allow children aged 8-10yrs in the Nacton area to access a unique cultural experience.