

**Strategic Overview & Scrutiny Committee  
Work Programme Calendar 2019/2020**

<b>Committee Date</b>	<b>Scrutiny</b>	<b>Lead Councillor(s)</b>	<b>Portfolio Holder(s)</b>	<b>Officer(s)</b>
<b>3 January 2019</b>	<ul style="list-style-type: none"> <li>Minutes of the previous meeting</li> <li>Work Programme 2019/20 <i>Including any work programme proposal forms</i></li> <li>Highways England – Orwell Bridge Update</li> <li>Verbal Update – T &amp; F Group (GP Hubs)</li> <li>Budget Proposals 2019/20 Onwards</li> <li>Annual Portfolio Holder Update</li> </ul>	James Jackson Cllr S Handley	Cllr P Smart  Cllr M Cook (confirmed)	T Sutton T Sutton  M Newsham R Williams Officers invited to attend via PH
<b>31 January 2019</b>	<ul style="list-style-type: none"> <li>Minutes of the previous meeting</li> <li>Work Programme 2019/20 <i>Including any work programme proposal forms</i></li> <li>Proposal Form No: 27 GP Hubs – Debate</li> <li>Annual Portfolio Holder Update</li> </ul>	Health Reps / Cllr S Handley	Cllr MacDonald (confirmed)	T Sutton T Sutton  Officers invited to attend via PH
<b>28 February 2019</b>	<ul style="list-style-type: none"> <li>Minutes of the previous meeting</li> <li>Work Programme 2019/20 <i>Including any work programme proposal forms</i></li> <li>Annual Report on Police Matters</li> <li>Universal Credit Update</li> <li>Annual Portfolio Holder Update</li> </ul>	Supt Kerry Cutler (confirmed)	Cllr A Ross (confirmed)  Cllr A Ross	T Sutton T Sutton  Amy Mayes Officers invited to attend via PH
<b>4 July 2019</b> (Training to be held if membership changes)	<ul style="list-style-type: none"> <li>Minutes of the Previous Meeting</li> <li>Work Programme 2018/19</li> <li>Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton Officers invited to attend via PH

<b>1 August 2019</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton Officers invited to attend via PH
<b>29 August 2019</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual report of the Health Scrutiny Committee</li> <li>• Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton  Officers invited to attend via PH
<b>26 September 2019</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual report of the Overview &amp; Scrutiny Committee</li> <li>• Annual report of the Write-Off of Bad Debts 2018/19</li> <li>• Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton  Officers invited to attend via PH
<b>24 October 2019</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton Officers invited to attend via PH
<b>21 November 2019</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual Portfolio Holder Update</li> <li>• Park &amp; Ride Update</li> </ul>			T Sutton T Sutton Officers invited to attend via PH First Eastern
<b>2 January 2020</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Budget Proposals 2020/2021 Onwards</li> <li>• Annual Portfolio Holder Update</li> </ul>			T Sutton T Sutton  Officers invited to attend via PH

<b>30 January 2020</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual report on Police Matters</li> <li>• Annual Portfolio Holder Update</li> </ul>			<p>T Sutton T Sutton</p> <p>Officers invited to attend via PH</p>
<b>27 February 2020</b>	<ul style="list-style-type: none"> <li>• Minutes of the Previous Meeting</li> <li>• Work Programme 2018/19</li> <li>• Annual Portfolio Holder Update</li> </ul>			<p>T Sutton T Sutton</p> <p>Officers invited to attend via PH</p>
<b>To be Scheduled</b>	<ul style="list-style-type: none"> <li>• A Training Session to be held during each new municipal year (if membership changes)</li> <li>• Task &amp; Finish Groups (in response to proposal forms – arranged accordingly)</li> </ul>			
<b>Annual reports</b>	<ul style="list-style-type: none"> <li>• Annual report on the Health Scrutiny Committee (August 2020)</li> <li>• Annual report of the Overview &amp; Scrutiny Committee (Sept 2020)</li> <li>• Annual report of Write Offs of Bad Debts 2019/20 (Sept 2020)</li> <li>• Annual Report on Police Matters (Jan 2021)</li> <li>• Budget Proposals 2020/21 Onwards (Jan 2021)</li> </ul>			