

APPLICATION PROCESS FOR A COMBINED HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE DRIVER'S LICENCE

1. Either obtain a hard copy application form by emailing Licensing@ipswich.gov.uk or telephoning 01473 432063, or complete an online application at <https://licensing.ipswich.gov.uk/PAforLalpacLIVE/1/WcaHome>;
2. Make an appointment with Licensing by telephoning the licensing number to complete A DBS form (please see DBS application process at Appendix B);
3. Book an appointment with Licensing to undertake the assessment on the Conditions of Licence/Byelaws;
4. Undertake a driving assessment with one of the companies listed below and submit a pass certificate to the Council;

Total Driving (UK) Limited: <http://www.totaldriving.net/advanced-car/taxi-phv-driver-training/> then go on make an enquiry and select the training required as Taxi/PHV Driver (assessment).

The Blue Lamp Trust:

https://www.bluelamptrust.org.uk/?f=Driver_Training/taxi_driver_assessment.php

Priority Training:

info@prioritydrivertraining.co.uk or by phone 07770936682.

DriveTech: 0345 373 1360, www.drivetech.co.uk

5. Obtain a qualification in the course of An Introduction to the role of a Professional Taxi and Private Hire Driver at Suffolk New College;
6. Submit a completed medical examination form on the prescribed form from the Council which has been completed by your own GP or by one who has access to your medical records.

Once you have submitted:

- ✓ your DBS certificate,
- ✓ passed the assessment,
- ✓ submitted a pass certificate for a driving assessment,
- ✓ submitted a certificate of qualification in the training course An Introduction to the role of a Professional Taxi and Private Hire Driver ; and

- ✓ submitted a medical form completed by your own GP, or a GP at the practice you are registered with or a GP who has access to your medical records, which confirms that you meet the DVLA Group 2 medical standards of fitness to drive; and
- ✓ paid the appropriate fee

And provided there are no criminal or motoring convictions or cautions, a combined hackney carriage and private hire driver's licence will be issued to you for a maximum of 3 years.