

**Appendix 2 - Strategic Overview & Scrutiny Committee
Work Programme Calendar 2018/2019**

Committee Date	Scrutiny	Lead Councillor(s)	Portfolio Holder(s)	Officer(s)
4 January 2018 (Finance/Budget training held on 3 January 2018)	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Budget Proposals 2018/19 Onwards • Annual Portfolio Holder Update 	Cllr Ellesmere	Cllr M Cook Cllr M Cook	T Sutton T Sutton P Timmins
1 February 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Annual Report on Crime & Police Matters • Annual Portfolio Holder Update – Economic Development 	Superintendent K Cutler	Cllr Ross Cllr Ellesmere	T Sutton T Sutton C Lovell / I Blofield J Fairclough Mark Hunter Mark Whiting
1 March 2018 -	CANCELLED			
5 July 2018 (Introduction to Scrutiny session prior to the meeting)	<ul style="list-style-type: none"> • Minutes of the meeting held on 1 February 2018 • Year End Performance Data 2017/18 • Task & Finish Group Update – Road Closures • Task & Finish Group Update – Universal Credit • Closure of the Orwell Bridge Update (HE) • Work Programme 2018/19 – including proposal forms – No 24 Taxi Services and No 25 Road Repairs 		Cllr P Smart	T Sutton L Hetherington /H Pluck M Whiting A Mayes M Newsham/JJ Cllr C Smart

2 August 2018	CANCELLED			
30 August 2018	<ul style="list-style-type: none"> Minutes of the previous meeting Work Programme 2018/19 <i>Including any work programme proposal forms</i> Annual report on the Health Scrutiny Committee – SCC Health Scrutiny Committee Chair Bus information re: Great East Run Annual Portfolio Holder Update - Communities 	Cllr Jessica Fleming (Confirmed)	Cllr Handley IBC Rep Cllr Meudec (confirmed)	T Sutton T Sutton Mark Whiting to provide info Officers to be invited to attend via PH
27 September 2018	<ul style="list-style-type: none"> Minutes of the previous meeting Work Programme 2018/19 <i>Including any work programme proposal forms</i> Annual report of Write Offs of Bad Debts 2017/18 Task & Finish Group – Taxi Services - Notes Annual Portfolio Holder Update – Culture & Leisure 	D Wolton/B Burns Cllr Pope	Cllr M Cook Cllr Rudkin (confirmed)	T Sutton T Sutton Clare Lovell James Fairclough
25 October 2018	<ul style="list-style-type: none"> Minutes of the previous meeting Work Programme 2018/19 <i>Including any work programme proposal forms</i> Highways England – Orwell Bridge Closure Update Task & Finish Notes – Road Repairs Annual Portfolio Holder Update Annual report of the Overview & Scrutiny Committee 2017/18 	Cllr C Smart	Cllr P Smart (confirmed) Cllr P Smart	T Sutton T Sutton M Newsham Officers to be invited to attend via PH T Sutton

22 November 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Highways England – Orwell Bridge Update • Ipswich Park & Ride Update • Performance Dashboards - Update • Annual Portfolio Holder Update 	James Jackson P Martin & D Jordan - First Buses	Cllr P Smart Cllr C Jones (confirmed)	T Sutton T Sutton M Newsham A Dunn & SC Cllr West Officers invited to attend via PH
3 January 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Verbal Update – T & F Group (GP Hubs) • Budget Proposals 2019/20 Onwards • Annual Portfolio Holder Update 	Cllr S Handley	Cllr M Cook (confirmed)	T Sutton T Sutton R Williams Officers invited to attend via PH
31 January 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Proposal Form No: 27 GP Hubs – Debate • Annual Portfolio Holder Update 	Health Reps	Cllr MacDonald	T Sutton T Sutton Officers invited to attend via PH
28 February 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Annual Report on Police Matters • Universal Credit Update • Annual Portfolio Holder Update 	Supt Cutler	Cllr A Ross Cllr A Ross	T Sutton T Sutton Amy Mayes Officers invited to attend via PH

To be Scheduled	<ul style="list-style-type: none"> • A Training Session to be held during each new municipal year (if membership changes) • Task & Finish Groups (in response to proposal forms – arranged accordingly) 			
Annual reports	<ul style="list-style-type: none"> • Annual report on the Health Scrutiny Committee (August 2019) • Annual report of the Overview & Scrutiny Committee (Sept 2019) • Annual report of Write Offs of Bad Debts 2018/19 (Sept 2019) • Annual Report on Police Matters (Jan 2020) • Budget Proposals 2020/21 Onwards (Jan 2020) 			