

**Strategic Overview & Scrutiny Committee
Work Programme Calendar 2018/2019**

Committee Date	Scrutiny	Lead Councillor(s)	Portfolio Holder(s)	Officer(s)
4 January 2018 (Finance/Budget training held on 3 January 2018)	<ul style="list-style-type: none"> Minutes of the previous meeting Work Programme 2018/19 <i>Including any work programme proposal forms</i> Budget Proposals 2018/19 Onwards Annual Portfolio Holder Update 	Cllr Ellesmere	Cllr M Cook Cllr M Cook	T Sutton T Sutton P Timmins
1 February 2018	<ul style="list-style-type: none"> Minutes of the previous meeting Work Programme 2018/19 <i>Including any work programme proposal forms</i> Annual Report on Crime & Police Matters Annual Portfolio Holder Update – Economic Development 	Superintendent K Cutler	Cllr Ross Cllr Ellesmere	T Sutton T Sutton C Lovell / I Blofield J Fairclough Mark Hunter Mark Whiting
1 March 2018 -	CANCELLED			
5 July 2018 (Introduction to Scrutiny session prior to the meeting)	<ul style="list-style-type: none"> Minutes of the meeting held on 1 February 2018 Year End Performance Data 2017/18 Task & Finish Group Update – Road Closures Task & Finish Group Update – Universal Credit Closure of the Orwell Bridge Update (HE) Work Programme 2018/19 – including proposal forms – No 24 Taxi Services and No 25 Road Repairs 		Cllr P Smart	T Sutton L Hetherington /H Pluck M Whiting A Mayes M Newsham/JJ Cllr C Smart
2 August 2018	CANCELLED			

30 August 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Annual report on the Health Scrutiny Committee – SCC Health Scrutiny Committee Chair • Bus information re: Great East Run • Annual Portfolio Holder Update - Communities 	Cllr Jessica Fleming (Confirmed)	Cllr Handley IBC Rep Cllr Meudec (confirmed)	T Sutton T Sutton Mark Whiting to provide info Officers to be invited to attend via PH
27 September 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Annual report of Write Offs of Bad Debts 2017/18 • Task & Finish Group – Taxi Services - Notes • Annual Portfolio Holder Update – Culture & Leisure 	D Wolton/B Burns Cllr Pope	Cllr M Cook Cllr Rudkin (confirmed)	T Sutton T Sutton Clare Lovell James Fairclough
25 October 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Highways England – Orwell Bridge Closure Update • Task & Finish Notes – Road Repairs • Annual Portfolio Holder Update • Annual report of the Overview & Scrutiny Committee 2017/18 	James Jackson Cllr C Smart	Cllr P Smart (confirmed) Cllr P Smart	T Sutton T Sutton M Newsham Officers to be invited to attend via PH T Sutton

22 November 2018	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2018/19 <i>Including any work programme proposal forms</i> • Ipswich Park & Ride Update • Performance Dashboards - Update • Annual Portfolio Holder Update 		Cllr C Jones (confirmed)	T Sutton T Sutton Officers to be invited to attend via PH
3 January 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Budget Proposals 2019/20 Onwards • Annual Portfolio Holder Update 		Cllr M Cook (confirmed)	T Sutton T Sutton Officers to be invited to attend via PH
31 January 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Annual Report on Police Matters • Universal Credit Update • Annual Portfolio Holder Update 		Cllr A Ross	T Sutton T Sutton Amy Mayes
28 February 2019	<ul style="list-style-type: none"> • Minutes of the previous meeting • Work Programme 2019/20 <i>Including any work programme proposal forms</i> • Annual Portfolio Holder Update 		Cllr MacDonald	T Sutton T Sutton
To be Scheduled	<ul style="list-style-type: none"> • A Training Session to be held during each new municipal year (if membership changes) • Task & Finish Groups (in response to proposal forms – arranged accordingly) 			

Annual reports	<ul style="list-style-type: none">• Annual report on the Health Scrutiny Committee (August 2019)• Annual report of the Overview & Scrutiny Committee (Sept 2019)• Annual report of Write Offs of Bad Debts 2018/19 (Sept 2019)• Annual Report on Police Matters (Jan 2020)• Budget Proposals 2020/21 Onwards (Jan 2020)			
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