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**COMMITTEE:** SOUTH WEST AREA      **REF NO:** SWAC/17/08

**DATE:** 21 SEPTEMBER 2017

**SUBJECT:** FUNDING REQUEST: BLACK HISTORY MONTH  
CELEBRATION EVENT

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**HEAD OF SERVICE:** JENNY DINES

***Short description of report content and the decision requested:***

This report requests that the South West Area Committee considers allocating funding of £230 in contribution to the cost of a cultural celebration event as part of Black History Month. The Ipswich African & Caribbean Cultural Development Association will be holding a day of music, food and culture at the Meeting Place on the 21 October 2017. The association is seeking £930 across all five Area committees.

***List of Appendices included in this report:***

*Appendix 1 – Statement from IACCDA - 2017 Black History Month Celebrations*

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***This report was prepared after consultation with:***

*Internal consultees*

*External consultees*

*Cedric McSheen – Chair, Ipswich African & Caribbean Cultural Development Association*

***The following policies form a context to this report:***

*(all relevant policies must also be referred to in the body of the report)*

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## 1. Introduction

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- 1.1 This report requests that the South West Area Committee considers allocating funding of £230 in contribution to the cost of a cultural celebration event as part of Black History Month. The Ipswich African & Caribbean Cultural Development Association will be holding a day of music, food and culture at the Meeting Place on the 21 October 2017. The association is seeking £930 across all five Area Committees.

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## 2. Background

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**Figure 1 – The 2015 Celebration event**

- 2.1 The Ipswich African & Caribbean Cultural Development Association is a newly constituted group which aims to promote African & Caribbean culture, history and heritage and use arts, craft and music events to bring the community together.
- 2.2 Before becoming constituted the group has run a cultural celebration event for Black History Month in October 2015 and 2016. These events have included a range of activities. Local performers and DJs have provided a 12hr programme of roots, reggae and music of black origin. Local African & Caribbean cultural and business leaders have talked about the history of the community in Ipswich and on the opportunities for the future. The events have been catered by a local Caribbean food business. Stalls have sold music, history books & clothes and showcased local African & Caribbean businesses.
- 2.3 The celebration events have been held at the Meeting Place community centre next to Whitehouse Park. Both years have been attended by all generations, from families with children to older residents who have seen the changes for the community in Ipswich over decades. The events have

had strong support from the local residents across Ipswich of African or Caribbean heritage and from the wider community.

2.4 Previous years have been largely self-financed, with help in 2016 from the County Council locality budget for Whitehouse & Whitton. For the 2017 event the association is seeking funding to help cover the direct costs of the event and some of the costs of the performers.

2.5 The breakdown of costs provided is

- |                                  |      |
|----------------------------------|------|
| • Venue hire                     | £220 |
| • DJs & Performers               | £420 |
| • Youth Steel band               | £150 |
| • PA system                      | £60  |
| • Posters                        | £30  |
| • Miscellaneous decorations etc. | £50  |

2.6 At the time of application the final line-up of performers is still to be finalised for the event on the 21 October 2017. In previous years over a dozen acts have performed; some bands, some solo performers. The number of participants in 2017 will be approximately 40. The requested amount will be a contribution to the performers travel costs, a meal and in some cases van hire.

2.7 If the request is approved the Youth Steel Band will be booked to perform for the first time. The band is made up of 9-19 year olds and plays a repertoire of calypso, soca, and pop favourites. The fee of £150 helps to pay the bands costs for rehearsal space and transport to events.

2.8 The total amount requested is £930 and this is divided equally between all five Area Committees.

2.9 The total amount requested of the South West Area Committee is £230.

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### **3. Relevant Policies and Area Action considerations**

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- 3.1 Building a Better Ipswich underlying principles:
- Priority 3: An Enjoyable Place to Live, Work and Study

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### **4. Options Considered / Under Consideration**

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4.1 **Option 1** – Approve the allocation funding of £230 to the Ipswich African & Caribbean Cultural Development Association in contribution to the costs of a cultural celebration event.

4.2 **Option 2** - Approve the allocation of an amount less than £230 to the Ipswich African & Caribbean Cultural Development Association.

4.3 **Option 3** - Do not fund.

## 5. Consultations

- 5.1 The celebration event has proven popular in recent years and well attended by the local community. No wider consultation has been undertaken.

## 6. Risk Management

- 6.1 The risk attached to the event is shared between the Meeting Place community centre and the Ipswich African & Caribbean Cultural Development Association.

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1 – almost impossible 6 – very high)	Impact of risk, if it occurred taking account of actions (scale 1 – negligible; 4 – catastrophic)	Actions to mitigate risk
Accident at the event	injury to member of the public  claim against venue or association	Risk assessment  event organisation  Public Liability Insurance	2	3	Venue holds risk assessment covering event hire and holds appropriate insurance  If required by the terms of the venue hire, the association holds appropriate insurance  The association risk assesses the event
Food poisoning from catering	sickness of members of the public  liability to venue or association	Food hygiene rating for mobile catering  Public Liability Insurance	2	2	The association is to be provided with proof of the caterers food hygiene rating covering mobile catering and insurance

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## **7. Environmental Impact Assessment**

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- 7.1 There is no significant negative environmental impact identified with the activities proposed. Some additional car journeys are anticipated for those attending the event.

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## **8. Equalities and Diversity Implications**

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- 8.1 The event is open to and attended by people of all backgrounds and ages. The venue is fully accessible, including toilet facilities.
- 8.2 An Equality Impact Assessment was completed for this proposal and no negative impacts were identified. A positive impact was identified for the characteristic of race.

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## **9. Financial Considerations**

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- 9.1 The costs associated with the project are outlined below.

<b>Expenditure item</b>	<b>Cost</b>
Venue hire	£220
Djs & Performers	£420
Youth Steel band	£150
PA system	£60
Posters	£30
Miscellaneous decorations etc.	£50
<b>Overall Total</b>	<b>£930</b>

- 9.2 The total amount requested is £930 and this is divided equally between all five Area Committees.
- 9.3 The total amount requested of the South West Area Committee is £230.

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## **10. Legal Considerations**

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- 10.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 10.2 Area Committees have the power to award grants in accordance with part 3, section 2 of the Council's Constitution i.e. the Area Committee terms of reference.

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## **11. Performance Monitoring**

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- 11.1 The Mayor or Deputy-Mayor will be invited to attend the event and meet the organisers. All members of the committee and the public are welcome to attend and see the provision that funding has allowed.
- 11.2 The association is required to submit monitoring of the spending, report on the event and attendance. The association chair can be invited to report to the Committee at a meeting following the event.

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## **12. Conclusions**

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- 12.1 The Black History Month event forms part of a wider celebration of diversity within Ipswich and of the history and development of the town. The event promotes the values of inclusivity also provides cultural nourishment to the African & Caribbean community within Ipswich. The investment in this event would support the cultural life of the town.

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## **13. Recommendations**

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- 13.1 **That the South West Area Committee considers the merit of the options for funding set out in section four and decides an option.**

Reason: To determine the merit providing funds to the Ipswich African & Caribbean Cultural Development Association for the costs of a celebration day as part of Black History Month.