

## **Part 3**

### **Section 4**

# **Overview and Scrutiny Functions**

## 1. **Terms of Reference**

- 1.1 The Council will appoint the Overview and Scrutiny Committee to discharge the Functions conferred by section 21 of the Local Government Act 2000 or Regulations under section 32 of the Local Government Act 2000. See Part 4 (Rules of Procedure) for the proceedings of the Committee and its Sub Committees.

## 2. **Functions**

- 2.1 Within its Terms of Reference, the **Overview and Scrutiny Committee** shall:

- 2.1.1 scrutinise and review decisions or other actions taken with respect to Executive functions. This includes call-in;
- 2.1.2 scrutinise and review decisions or other actions taken with respect to non Executive Functions;
- 2.1.3 make reports or recommendations to the full Council or to the Executive about one or more particular issue, service or matter which affects Ipswich or its inhabitants. Reports or recommendations may be carried out on whatever issue, service or matter the Overview and Scrutiny Committee thinks fit and may be carried out on any subject if Council or the Executive requests it to do so;
- 2.1.4 question members of the Executive and/or Committees, and the Chief Operating Officer and/or Chief Executive, on issues and proposals affecting the area;
- 2.1.5 review and scrutinise the performance of the Executive in relation to its policy objectives, performance targets and/or particular service areas;
- 2.1.6 examination of performance and risk information against the corporate aims and objectives and key targets;
- 2.1.7 liaise with other external organisations operating in the area, whether national, regional or local, to ensure that collaborative working enhances the interests of local people;
- 2.1.8 monitor the strategic direction and performance of the LAA2. Invite representatives from each Delivery Partnership as appropriate;
- 2.1.9 oversee the Council's involvement in external scrutiny initiatives, such as the Suffolk Scrutiny Network;
- 2.1.10 consider Councillor Call for Action requests;

- 2.1.11 to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions;
- 2.1.12 to have power to co-opt members of the Crime and Disorder Reduction Partnership when reviewing decisions and key policy matters (note that co-opted members may have voting rights if the committee decide to grant them). The committee may co-opt either employees or non-executive members of a responsible authority;
- 2.1.13 to make reports or recommendations to the Council with respect to the discharge of those functions;
- 2.1.14 to have at least one meeting each municipal year dedicated to scrutinising crime and disorder matters.

### 3. **Calling-in decisions**

- 3.1 The Overview and Scrutiny Committee can call-in decisions made by the Executive and officers so that these decisions can be reconsidered. Any two members of the Overview and Scrutiny Committee or any 5 members of the Council may request a call-in of an Executive decision (see the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution).

### 4. **Finance**

- 4.1 The Overview and Scrutiny Committee may exercise overall responsibility for any finances made available to them.

### 5. **Reports**

- 5.1 Each year the Overview and Scrutiny Committee shall provide a full report to Council on its activities (and that of its Sub Committees) and make recommendations for future work programmes and different working methods if appropriate. During the year the Committee and/or Sub Committees will report the outcomes of any significant issues and make recommendations to the Executive or the Council, as appropriate.