



IPSWICH
BOROUGH COUNCIL

LIST OF FORTHCOMING DECISIONS – 5 MARCH 2018

This document contains a list of the key decisions and future items that are of a confidential or exempt nature

Normally, meetings of the Council are open to the press and public. In certain circumstances, the committee may (but do not have to) exclude the press and public if, during the meeting it is likely that “exempt information” would be disclosed. Exempt information is defined by Section 100I (1) of the Local Government Act 1972, by Schedule 12A to that Act.

The categories of exempt information are:-

- 1. Information relating to any individual**
- 2. Information which is likely to reveal the identity of an individual**
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)**
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority**
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings**
- 6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment**
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.**

If you would like to make representations opposing the reason why one of the following items is marked as exempt (please see end column to see if the report is marked as exempt), you should contact Linda Slowgrove, Committee Services, Ipswich Borough Council, Grafton House, 15-17 Russell Road, Ipswich, Suffolk, IP1 2DE or email ainsley.gilbert@ipswich.gov.uk at least a week prior to the meeting at which the item is being considered. You should specify the reason why you believe that the item should be considered in public. Based on that information, a decision will be made on whether the matter should be considered in public or not.

The Executive Members as from Council on 26 July 2017 are Councillors Ellesmere, Rudkin, Cook, Jones, MacDonald, Meudec, Ross and Smart.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Statement of Community Involvement Review	<p>The requirement to produce a Statement of Community Involvement (SCI) is set out in national planning legislation. The SCI sets out how the Council intends to engage the public in the planning process.</p> <p>The review updates the SCI following changes in current practices of community engagement, including greater use of electronic communication and to improve its effectiveness.</p>	Executive 6 Mar 2018	Statement of Community Involvement for Ipswich Review, March 2014; Town and Country Planning (Local Planning) (England) Regulations 2012; Planning and Compulsory Purchase Act 2004	<p>Public consultation was held between 10th November 2017 and 21st December 2017.</p> <p>Portfolio Holder for Development Chief Operating Officer Head of Development Legal Services Financial Services</p>	<p>Comments To:- Sarah Barker Tel: 01473 432000 sarah.barker@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Draft Supplementary Planning Document (SPD) for public consultation: Development & Archaeology SPD	A Supplementary Planning Document (SPD) is being prepared to support the implementation of the Ipswich Local Plan. The Development and Archaeology SPD will provide guidance for developments on sites with archaeological potential, and highlight the existence of the Ipswich Urban Archaeological Database. The draft SPD will need to be published for public consultation.	Executive 6 Mar 2018	Ipswich Local Plan, February 2017; Statement of Community Involvement for Ipswich Review, March 2014; Town and Country Planning (Local Planning) (England) Regulations 2012	The Development and Archaeology SPD is under preparation by the County Archaeology Service in consultation with Historic England. The draft SPD will be published for public consultation in accordance with the relevant regulations and the Statement of Community Involvement. Portfolio Holder for Development Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Sarah Barker Tel: 01473 432000 sarah.barker@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Universal Credit - IBC Concessionary Rates	The Council is preparing for the implementation of the DWP's Universal Credit scheme. Universal Credit is the implementation of a single benefit to replace six existing working age benefits. The Council has a number of services where concessionary prices apply. The report reviews the council's concessionary offers to recognise the new Universal Credit and ensure equal access to the financially disadvantaged.	Executive 6 Mar 2018		Portfolio Holder for Communities Chief Operating Officer Legal Services Finance Shared Revenues Partnership Sport and Leisure Parks and Cemeteries Environmental Health Waste and Cleansing	Comments To:- Deborah Carr Tel: 01473 432000 deborah.carr@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Economic Development Strategy - for adoption	<p>The Economic Development Strategy sets out a strategic approach to supporting sustainable economic growth in Ipswich. The overarching goal of the strategy is to improve the economic competitiveness of Ipswich and all it has to offer. The strategy defines how it will support the objectives of the Corporate Plan.</p> <p>Ipswich Borough Council wants the town to have a vibrant and prosperous economy with all the benefits this would bring to local residents and the area. The Council will be held to account through assessing achievement of the measurable economic targets set out in this strategy.</p> <p>The economic development objectives within the strategy can be grouped into four main strategic priorities: Promote Ipswich as a prominent and sustainable place to invest and grow businesses; Stimulate a successful town centre and retail experience; Inspire Ipswich to be the best place to live, work, learn and visit; Prioritise Ipswich's strategic Infrastructure.</p>	Executive 6 Mar 2018		<p>Draft Strategy was approved for consultation by Executive on 9 January 2018.</p> <p>Other partners were consulted after Executive and Council will be consulted on 24 January 2018.</p> <p>Final strategy to be approved at Executive on 6 March 2018.</p>	Comments To:- Russell Williams Tel: 01473 432000 russell.williams@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Alley Gate Policy and Guidance	Executive is requested to agree the proposed policy and guidance relating to alley gate requests.	Executive 6 Mar 2018		Portfolio Holder for Public Protection and Customer Services Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk	Key Decision
No change since last plan	Enforcement of the Energy Act in the Private Rented Sector	The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 made under the Energy Act 2011 are enforceable from 1 st April 2018. The power relates to enforcement of energy efficiency improvements within the private rented sector. The legislation is enforceable by Trading Standards or Environmental Health. This report requests Executive decide if Ipswich Borough Council should be the enforcing authority for Ipswich.	Executive 6 Mar 2018		Portfolio Holder for Housing Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Procurement of Wide Area Computer Network (WAN)	<p>To seek Executive approval for the procurement of a replacement contract to provide computer networks for IBC remote offices (Sports centres, cemetery office, parks depots etc).</p> <p>To seek the most advantageous tender IBC is procuring via a joint aggregated exercise with Suffolk County Council, all of the other Suffolk Local Authorities, Ipswich & West Suffolk Hospitals and the two Clinical Commissioning Groups. There is also potential for increased collaboration and compatibility across a jointly-provided network.</p>	Executive 6 Mar 2018		Portfolio Holder for Resources Chief Operating Officer Head of Finance & Revenues Legal Services Financial Services	<p>Comments To:-</p> <p>Howard Gaskin</p> <p>Tel: 01473 432000</p> <p>howard.gaskin@ipswich.gov.uk</p>	<p>Key Decision The appendix will contain commercially sensitive information in relation to the tender submissions.</p> <p>Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.</p>

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Car Park Ticket Machines	To seek Executive approval for the procurement of a supply contract for car park ticket machines after a market testing exercise was completed based on recent tender submissions, which was scored against the ESPO framework.	Executive 6 Mar 2018		Portfolio Holder for Public Protection & Customer Services Chief Operating Officer Head of Housing & Community Services Legal Services Financial Services	Comments To:- Janine Last Tel: 01473 432000 janine.last@ipswich.gov.uk	Key Decision The appendix will contain commercially sensitive information in relation to the tender submissions. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
No change since last plan	Millennium Cemetery Access Works - Appointment of Contractor	This report will make a recommendation for the appointment of a principal contractor to develop formal roadways to expand the useable area of the site.	Executive 6 Mar 2018		Portfolio Holder for Communities Chief Operating Officer Head of Culture and Environment Services Operations Manager – Parks and Cemeteries Operations Manager – Major Capital Schemes Legal Services Financial Services	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision The appendix will contain commercially sensitive information in relation to submitted tender prices. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least a week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Compulsory Purchase of 52 Reading Road, Ipswich, IP4 4NR	<p>52 Reading Road is an empty property, which has been empty for approximately 7 years. Informal approaches to encourage this ideal family home to be returned to use have been unsuccessful.</p> <p>Ipswich Borough Council has powers under the Housing Act 1985 to compulsorily purchase the property to facilitate the property being returned to use. The report will request that Executive resolve to make a compulsory purchase order.</p>	Executive 6 Mar 2018	<p>Empty Homes Policy; Executive Report E/05/130 Empty Homes Policy and Changes to the Constitution; Executive Report C/23/172 Supported Capital Expenditure Allocation Report; Executive Report C/22/57 Capital Programme for Funding for Compulsory Purchase of Empty Property; Office of the Deputy Prime Minister Circular 06/04: Compulsory Purchase and The Crichton Down Rules; Communities and Local Government: Addressing the needs of run down private sector housing: a good practice guide</p>	Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	<p>Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk</p>	<p>Key Decision This report should be on the closed agenda because it contains information, which, if disclosed to the public, would reveal that the authority proposes to make an order or direction under any enactment.</p> <p>Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.</p>

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No change since last plan	Compulsory Purchase of 137 Lavenham Road, Ipswich. IP2 0LD	<p>137 Lavenham Road is an empty property, which has been empty for approximately 14 years. Informal approaches to encourage this ideal family home to be returned to use have been unsuccessful.</p> <p>Ipswich Borough Council has powers under the Housing Act 1985 to compulsorily purchase the property to facilitate the property being returned to use. The report will request that Executive resolve to make a compulsory purchase order.</p>	Executive 6 Mar 2018	<p>Empty Homes Policy; Executive Report E/05/130 Empty Homes Policy and Changes to the Constitution; Executive Report C/23/172 Supported Capital Expenditure Allocation Report; Executive Report C/22/57 Capital Programme for Funding for Compulsory Purchase of Empty Property; Office of the Deputy Prime Minister Circular 06/04: Compulsory Purchase and The Crichton Down Rules; Communities and Local Government: Addressing the needs of run down private sector housing: a good practice guide</p>	Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	<p>Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk</p>	<p>Key Decision This report should be on the closed agenda because it contains information, which, if disclosed to the public, would reveal that the authority proposes to make an order or direction under any enactment.</p> <p>Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.</p>

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No change since last plan	Update on Ipswich Borough Council (514 Bramford Road) Compulsory Purchase Order	This report updates Executive on the progress with the compulsory purchase of 514 Bramford Road and due to the length of time since the budget was allocated requests an amended budget allocation.	Executive 6 Mar 2018		Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk	Key Decision This report should be on the closed agenda because it contains information, which, if disclosed to the public, would reveal that the authority proposes to make an order or direction under any enactment. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Terms for Lease of Town Centre Property	Executive is requested to consider the terms of lease for a town centre property.	Executive 6 Mar 2018		Leader of the Council Chief Executive Head of Development Operations Manager for Property Legal Services Financial Services	Comments To:- Susan Rutter Tel: 01473 432000 susan.rutter@ipswich.gov.uk	Key Decision The report will contain financial information that is confidential and if released could prejudice the Council's ability to agree the best price. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
No change since last plan	Car Park Opportunity in Central Ipswich	Proposal to take a lease of land for use as a pay and display car park in central Ipswich.	Executive 6 Mar 2018		Leader of the Council Chief Executive Head of Development Legal Services Financial Services	Comments To:- Emily Atack Tel: 01473 432000 emily.atack@ipswich.gov.uk	Key Decision The report will contain financial information which is confidential and if released could prejudice the Council's ability to agree the best price for land and property. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Waterfront Regeneration	Regeneration of gateway sites to the Ipswich Waterfront.	Executive 6 Mar 2018		Leader of the Council Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Emily Atask Tel: 01473 432000 emily.atack@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.
No change since last plan	Former Tooks Bakery site, Old Norwich Road	Transfer of land from Ipswich Borough Council to a wholly owned trading company.	Executive 6 Mar 2018			Comments To:- Martyn Fulcher Tel: 01473 432000 martyn.fulcher@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Disposal of land and/or premises at Sproughton Enterprise Park, North West Ipswich	Consideration of offers from interested parties. This item will recur as further offers come forward.	Executive 6 Mar 2018	Executive report E/16/51 - Sproughton Master Plan	Leader of the Council Chief Executive Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Emily Atask Tel: 01473 432000 emily.atack@ipswich.gov.uk	Key Decision This report will contain commercially sensitive information relating to potential land/premises disposals. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
No change since last plan	Business Plans for Wholly Owned Companies	To note the business plan of IPSERV Ltd.	Executive 6 Mar 2018		Leader of the Council Legal Services Financial Services	Comments To:- Helen Pluck Tel: 01473 432000 helen.pluck@ipswich.gov.uk	Key Decision This report will be on the closed agenda as it will contain commercially sensitive information relating to the companies. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Reserved Matters relating to any Council-owned Company	To determine any matter that Executive has reserved to itself within the governance structures for its wholly owned companies. This item may recur as and when required.	Executive 6 Mar 2018	Creation of Local Authority Trading Company - March 2016; Creation of Local Authority Trading Company - January 2017; Review of Governance of Local Authority Owned Companies - March 2017	Leader of the Council Chief Operating Officer Legal Services Financial Services	Comments To:- Helen Pluck Tel: 01473 432000 helen.pluck@ipswich.gov.uk	Key Decision The content of this report is likely to be commercially sensitive. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Ipswich Local Plan Review - Preferred Options Consultation	Issues and Options consultation was undertaken for the Ipswich Local Plan Review from August to October 2017. The comments received have now been considered and a draft plan prepared, setting out the Council's preferred options for development up to 2036. It is proposed to publish the draft Local Plan for informal public consultation to start in the summer of 2018. This is scheduled to align broadly with consultation by Suffolk Coastal District Council, and Babergh and Mid Suffolk District Councils on their draft Local Plans, in order to ensure that cross-boundary growth and development issues are properly addressed.	Executive 12 Jun 2018	Adopted Ipswich Local Plan February 2017; Ipswich Local Plan Review Issues and Options August 2017; Ipswich Statement of Community Involvement Review March 2014; Town and Country Planning (Local Planning) (England) Regulations 2012	Portfolio Holder for Development Chief Operating Officer Head of Development Legal Services Financial Services The plan has been prepared following wide public consultation on issues and options in 2017. The plan will be published for public consultation lasting at least eight weeks.	Comments To:- Sarah Barker Tel: 01473 432000 sarah.barker@ipswich.gov.uk	Key Decision
No change since last plan	Princes Street Multi-Storey Car Park	Executive is requested to approve budgetary allocation, proposed location and capacity of new multi-storey car park within the Princes Street corridor.	Executive 12 Jun 2018		Leader of the Council Chief Executive Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Sproughton Enterprise Park - Infrastructure Works Contractor Tender	Appointment of contractor to carry out the construction of Phase I Infrastructure Works – Western Spine Road and attenuation basins.	Executive 12 Jun 2018	Sproughton Enterprise Park Site Investigation Executive Report dated 19 June 2017 Sproughton Enterprise Park – Silo Demolition Executive Report dated 5th September 2017	Leader of the Council Chief Operating Officer Head of Development Legal Services Financial Services Property Services Major Capital Schemes Operations Manager Planning & Development Operations Manager	Comments To:- Zach Tebbutt Tel: 01473 432000 zach.tebbutt@ipswich.gov.uk	Key Decision The appendix of this report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.
No change since last plan	Supply of Building Materials and Associated Products	Executive is asked to approve the procurement of building materials and associated products for the maintenance of the retained housing stock. These requirements will have been subject to a commercial tender, the results of which will be reported to Executive with recommendations.	Executive 12 Jun 2018		Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Steve Fisher Tel: 01473 432000 steve.fisher@ipswich.gov.uk	Key Decision The appendix of this report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Housing Bay Roofs and Cladding Insulation Upgrading Contract	Executive is asked to approve improvements to 205 council and leaseholder properties which have bay windows. These bays have cladding below and between windows and a flat roof above and are poorly insulated which can create cold bridges. Subsequently these properties are prone to heat loss through the bay walls and roof construction and can result in other problems such as condensation and mould.	Executive 12 Jun 2018		Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Lee Woods Tel: 01473 432000 lee.woods@ipswich.gov.uk	Key Decision The appendix of the report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.
No change since last plan	Woolvestone Marina, River Orwell	Proposal to restructure the current lease.	Executive 12 Jun 2018		Leader of the Council Chief Executive Head of Development Operations Manager for Property Legal Services Financial Services	Comments To:- Susan Rutter Tel: 01473 432000 susan.rutter@ipswich.gov.uk	The report will contain financial information that is confidential and if released could prejudice the Council's ability to agree the best price for land and property. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Compulsory Purchase Order of 7 Upton Close, Ipswich	7 Upton Close is an empty property, which has been empty for approximately 10 years. This property has previously been agreed by the Executive to proceed with CPO. However, the property is returning to Executive as its value has increased during the process.	Executive 12 Jun 2018	Empty Homes Policy; Executive Report E/05/130 Empty Homes Policy and Changes to the Constitution; Executive Report C/23/172 Supported Capital Expenditure Allocation Report; Executive Report C/22/57 Capital Programme for Funding for Compulsory Purchase of Empty Property; Office of the Deputy Prime Minister Circular 06/04: Compulsory Purchase and The Crichton Down Rules; Communities and Local Government: Addressing the needs of run down private sector housing: a good practice guide	Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Clare Lovell Tel: 01473 432000 clare.lovell@ipswich.gov.uk	Key Decision This report should be on the closed agenda because it contains information, which, if disclosed to the public, would reveal that the authority proposes to make an order or direction under any enactment. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
New	Reserved Matters relating to any Council-owned Company	To determine any matter that Executive has reserved to itself within the governance structures for its wholly owned companies. This item may recur as and when required.	Executive 12 Jun 2018	Creation of Local Authority Trading Company - March 2016; Creation of Local Authority Trading Company - January 2017; Review of Governance of Local Authority Owned Companies - March 2017	Leader of the Council Chief Operating Officer Legal Services Financial Services	Comments To:- Helen Pluck Tel: 01473 432000 helen.pluck@ipswich.gov.uk	Key Decision The content of this report is likely to be commercially sensitive. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Ipswich Local Development Scheme Review	<p>The Local Development Scheme (LDS) is a statutory document outlining the local authority's work programme for the preparation of development plan documents (DPDs). DPDs are the documents which constitute the Ipswich Local Plan (currently the adopted Core Strategy and Policies DPD Review and the Site Allocations and Policies (incorporating IP-One Area Action Plan) DPD). Other planning documents, such as supplementary planning documents, may also be included in the LDS, but these are not required by law.</p> <p>The LDS needs to be reviewed and updated in order to:</p> <ul style="list-style-type: none"> • reflect the adoption of the Ipswich Local Plan in February 2017; • update progress on the joint or aligned Local Plan Review DPD, which is being prepared with three neighbouring local planning authorities; • update progress on supplementary planning documents; • add a review of the Ipswich Statement of Community Involvement; and • introduce a number of new supplementary planning documents being prepared by the Council. <p>This report seeks approval from the Executive to the revisions made in this document.</p>	Executive 10 Jul 2018	Local Development Scheme for Ipswich, October 2015	Supplementary Planning Documents and timetables have been discussed with relevant officers where they involve joint work with other teams. Discussions with neighbouring local planning authorities about joint or aligned local plan reviews are ongoing.	Comments To:- Martyn Fulcher Tel: 01473 432000 martyn.fulcher@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Gas Servicing & Maintenance Project	The current Housing Gas Servicing & Maintenance contract comes to an end on 30 September 2018. A new contract is being tendered. The evaluation results will be reported and a recommendation of award of contract made.	Executive 10 Jul 2018		Portfolio Holder for Housing & Health Chief Operating Officer Head of Housing & Community Services Operations Manager – Maintenance & Contracts Legal Services Finance & Procurement	Comments To:- Adrian Ablitt Tel: 01473 432000 adrian.ablitt@ipswich.gov.uk	Key Decision The appendix will contain commercially sensitive information in relation to the tender submissions. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least one week before the meeting.
Change in decision date	Draft Supplementary Planning Document (SPD) for public consultation: Reptile Strategy SPD	A Supplementary Planning Document (SPD) is being prepared to support the implementation of the Ipswich Local Plan. The Reptile Strategy SPD will set out an approach to the translocation of reptiles as a form of mitigation for development impacts. The draft SPD will need to be published for public consultation.	Executive 7 Aug 2018	Ipswich Local Plan, February 2017; Ipswich Local Development Scheme October 2015; Statement of Community Involvement for Ipswich Review, March 2014; Town and Country Planning (Local Planning) (England) Regulations 2012	The Reptile Strategy SPD is under preparation in consultation with relevant IBC Departments. The draft SPD will be published for public consultation in accordance with the relevant regulations and the Statement of Community Involvement. Portfolio Holder for Development Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Sarah Barker Tel: 01473 432000 sarah.barker@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
Change in decision date	Maintenance, Improvement and Adaptation to the Retained Housing Stock	Executive is asked to approve the consolidation of the Maintenance, Improvement and Adaptation works to the retained housing stock. The tender evaluation results will be reported to Executive with recommendations of award of contract.	Executive 7 Aug 2018		Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing and Community Services Legal Services Financial Services	Comments To:- Lee Woods Tel: 01473 432000 lee.woods@ipswich.gov.uk	Key Decision The appendix of this report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Independent Living (Sheltered Housing) Review	<p>The proportion of older people in the population is growing rapidly as life expectancy continues to lengthen. As a result, the provision of health and care support is changing to encourage more independent living in people's own homes, with support where needed. This focus on keeping people living independently in the community may reduce future demand for sheltered accommodation, as many may be able to live in the community until end of life care is needed.</p> <p>The current sheltered scheme service has continued in a largely unaltered format for a number of decades and is overdue for review. The current service is 'one size fits all' and no longer suits the requirements of many of its residents. We now have people spanning 60 to over 100 years old living together, with some still working.</p> <p>This report will consider how the council can best support independent living for the ageing population and review the existing sheltered scheme service. It will provide a strategy to meet the challenges of the next 10 years.</p>	Executive 4 Sep 2018		<p>The review will require involvement from a wide range of stakeholders and partners:</p> <ul style="list-style-type: none"> • IBC Councillors • Tenants • Adult Care Services, Suffolk County Council • Housing Association partners • Support providers <p>Portfolio Holder for Housing & Health Chief Operating Officer Head of Housing & Community Services Legal Services Financial Services</p>	<p>Comments To:- Martin King Tel: 01473 432000 martin.king@ipswich.gov.uk</p>	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Princes Street Multi-Storey Car Park Tender	This report will make a recommendation for the appointment of a Principal (Main) Contractor to create a new multi-storey car park, including for all associated external works.	Executive 4 Sep 2018		Leader of the Council Chief Operating Officer Operations Manager – Property Legal Services IBC Integrated Transport Officer Operations Manager – Parking Operations Manager – Major Capital Schemes	Comments To:- Stuart Oxborrow Tel: 01473 432000 stuart.oxborrow@ipswich.gov.uk	Key Decision Exempt appendix will contain commercially sensitive information submitted by third parties in relation to this contract. Representatives to hear this item in public must be made to the officer specified at the beginning of this document at least a week before the meeting.
No change since last plan	New Homeless Families Unit - Contractor Appointment	Tender for the works for conversion of property into homeless accommodation.	Executive 4 Sep 2018		Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing & Community Services Operations Manager – Housing Advice Legal Services Financial Services	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision Exempt appendix will contain commercially sensitive information in relation to submitted tender prices. Representations to hear this item in public must be made to the officer specified at the beginning of this document at least a week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Tooks GP Surgery Contractor	Report to approve the appointment of a contractor for a GP surgery on the former Tooks Bakery site.	Executive 2 Oct 2018	Business Case	Portfolio Holder for Development Chief Operating Officer Head of Development Legal Services Financial Services	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision The appendix of this report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
Change in decision date	HRA Asset Management Strategy	The Council's current Asset Management Strategy was developed in 2011 and has provided a sound framework for managing and developing its asset management activities. However, things have moved on since this time, both within the Council and in the external operating context, and it is now appropriate to review and refresh this strategy to deliver a new strategy that is fully fit for purpose and will support our aims and ambitions for a further 5 year period.	Executive 30 Oct 2018	Current HRA Asset Management Strategy	Portfolio Holder for Housing and Health Chief Operating Officer Head of Housing & Community Services Financial Services Legal Services	Comments To:- Alan Huffey Tel: 01473 432000 alan.huffey@ipswich.gov.uk	Key Decision

STATUS	SUBJECT	SUMMARY	DECISION MAKER & DECISION DATE	BACKGROUND PAPERS	CONSULTATION	CONTACT	REASON FOR INCLUSION
No change since last plan	Regent Customer Experience Tender	Report to approve the appointment of a contractor in relation to the Regent Theatre Customer Experience.	Executive 27 Nov 2018		Portfolio Holder for Culture & Leisure Chief Operating Officer Head of Culture & Environment Services Legal Services Financial Services	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision The appendix of this report will contain commercially sensitive information relating to the tender. Representations to hear this item in public must be made to the officer specified at the beginning of the document at least one week before the meeting.
No change since last plan	Public Realm Works Tender	This report will make a recommendation for the appointment of a Principal (Main) Contractor to carry out public realm resurfacing works within Ipswich.	Executive 5 Mar 2019		Leader of the Council Chief Operating Officer Head of Development Operations Manager – Property Legal Services IBC Conservation Manager Operations Manager – Major Capital Schemes SCC Highways	Comments To:- Mark Hunter Tel: 01473 432000 mark.hunter2@ipswich.gov.uk	Key Decision Exempt appendix will contain commercially sensitive information submitted by third parties in relation to this contract. Representatives to hear this item in public must be made to the officer specified at the beginning of this document at least a week before the meeting.