



# SOUTH WEST area committee

**THURSDAY 6 SEPTEMBER 2018  
ST PETER'S CHURCH HALL,  
STOKE PARK DRIVE IP2 9TH  
6.30 PM**

## **WARD COUNCILLORS**

### **BRIDGE:**

**C Allen, Labour  
B Rudkin, Labour  
P Smart, Labour**

### **GIPPING:**

**D Ellesmere, Labour  
P Gardiner, Labour  
E Hughes, Labour**

### **SPRITES:**

**H Armitage, Labour  
R Fern, Labour  
C Smart, Labour**

### **STOKE PARK:**

**N Cenci, Conservative  
T Grant, Labour  
B Hall, Conservative**

### **CO-OPTÉES:**

**J Abbott, Suffolk County Council**



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# A G E N D A

1.	<b>Apologies for absence</b>
2.	<b>Minutes of Previous Meeting held on 12 July 2018</b> (Pages 1 - 10)
3.	<b>To Confirm or Vary the Order of Business</b>
4.	<b>Declarations of Interest</b>
5.	<b>Chair's Update and Actions from the Previous Meeting</b>
6.	<b>Police Priorities - South West Ipswich</b>
7.	<b>Ward Councillor's Feedback from their Communities</b>
8.	<b>Suffolk County Councillors Update</b>
9.	<b>Response to Public Questions Received and Open Discussion on Local Issues</b>
10.	<b>St Peters Church Hall Update on Kitchen Refurbishment</b>
11.	<b>SWAC/18/14 Funding Request: Suffolk Housing Handford Cut Parking Area Barrier Gates</b> (Pages 11 - 18)
12.	<b>SWAC/18/15 Area Action Plan Priorities</b> (Pages 19 - 22)
13.	<b>SWAC/18/16 Area Committee Budget Update</b> (Pages 23 - 28)
14.	<b>Dates of Future Meetings</b>  <b>Thursday 1 November 2018 at 6.30pm – Chantry Methodist Church, Kingfisher Avenue, IP2 0SQ</b> <b>Thursday 10 January 2019 at 6.30pm – Gipping Room, Grafton House, Russell Road IP1 2DE</b> <b>Thursday 7 March 2019 – Venue to be Arranged</b>

*Shirley Jarlett*

**SHIRLEY JARLETT  
MONITORING OFFICER**

29 August 2018

Any enquiries about this meeting should be addressed to  
 Jess Dool - 01473 432513  
 Grafton House, 15 - 17 Russell Road, Ipswich IP1 2DE.  
 Website: [www.ipswich.gov.uk](http://www.ipswich.gov.uk)



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# **SOUTH WEST AREA COMMITTEE**

## **MINUTES**

**THURSDAY 12TH JULY 2018**

**STOKE GREEN BAPTIST CHURCH, HALIFAX ROAD  
IPSWICH IP2 8RE**

**6.30 PM**

**Present:** Bridge Ward Councillors: C Allen and P Smart  
Gipping Ward Councillors: D Ellesmere and P Gardiner  
Sprites Ward Councillors: H Armitage, R Fern and C Smart  
Stoke Park Ward Councillors: N Cenci, T Grant and B Hall

There were 35 members of the public in attendance.

**20. Apologies for absence**

Apologies for Absence were received from Councillor Hughes and Councillor Rudkin.

**21. Minutes of Previous Meeting**

**Resolved:**

**that the minutes of the meeting held on 31 May 2018 be signed as a true record.**

**22. To Confirm or Vary the Order of Business**

Item 14 SWAC/18/11 Funding Request: Footstars CIC Traineeship Computer Resources had been withdrawn and would no longer be considered.

**Resolved:**

**that the Order of Business be amended as per the above.**

**23. Declarations of Interest**

Councillor Gardiner declared a pecuniary interest in Item 15, SWAC/18/12 Funding Request: St Francis Church Gutter Repairs, as he had granted £1,000 locality funding to this project.

Councillor Fern declared a pecuniary interest in Item 15, SWAC/18/12 Funding Request: St Francis Church Gutter Repairs, as Chair of St Lawrence Parish Hall Trust.

**24. Chair's Update and Actions from the Previous Meeting**

24.1. There were no actions from the previous meeting.

**25. Police Priorities - South West Ipswich**

25.1. Inspector Horton provided a brief overview of the police priorities across Ipswich. Following the murder in the East of Ipswich, there had been a demand on police resource and police visibility had increased across the West & Central areas of Ipswich.

25.2. Over the Summer period, the Safer Neighbourhood Teams across Ipswich would focus on particular ASB (antisocial behaviour) hotspots which included parks and open spaces. The 'County Lines' initiative continued to be a top priority and dedicated drug teams continued to focus on this alongside support from the Metropolitan Police.

25.3. With regards to the Emergency Response Service 92% of calls received had been answered within the target time. A new system had been implemented to improve the 101 service however, residents were encouraged to report non-urgent matters online and to use the Crimestoppers number (0800 555 111) especially with regards to any information regarding the County Lines matter.

25.4. Since the previous meeting there had been further changes to the organisation. The Public Protection Unit had been streamlined and further changes would be announced within the upcoming weeks in response to the significant savings required and the changes in the type of crime which was being committed.

25.5. Sgt Horton confirmed that the Police Crime Commissioner roadshow meeting would be held in Central Ipswich, Ipswich Giles Circus, Prince's Street IP1 1PN on the 15 August 2018 at 11.30am to 1.30pm with the Chief Constable of the Police in attendance to answer public questions.

25.6. Sgt Lee provided an update with regards to the SNT's priorities for the West of Ipswich. Operation Parkland had been formed and would be responsible for tackling any ASB over the Summer months. It was anticipated that Officers would attend schools within the area to engage with students and divert them from involvement with any ASB. A "street meet" had been carried out in Grebe Close and this had now been included within the action plan and multiagency work would be undertaken within the area.

25.7. A resident of Grebe Close advised that the issues identified had been ongoing for over seven years, and that although information had been provided by residents to both the Police and Ipswich Borough Council, problems remained. The Officer confirmed that with regards to properties, there had to be specific

intelligence received before an address could be searched. This information had to be provided on an ongoing basis to build a case.

- 25.8. Further discussion took place around the concerns and problems arising within Grebe Close and it was confirmed that a co-ordinated approach would be undertaken with the Police and Ipswich Borough Council and a meeting would be held with the residents in attendance and Ipswich MP Sandy Martin.
- 25.9. A resident asked if there was a speed limit for Stoke Park Drive. Sgt Lee advised that a limit was in place and there had to be evidence of speeding before a change of limit could be applied and therefore if required, a speed survey could be undertaken.

## **26. Ward Councillor's Feedback from their Communities**

### Stoke Park Ward

- 26.1. Councillor Cenci reported that problems regarding trees and vegetation on pavements continued to be reported by residents. There had been some serious antisocial behaviour issues within Chesterton Close, which had been reported to the Police.

### Bridge Ward

- 26.2. Councillor P Smart confirmed that negotiations continued to be undertaken with Suffolk County Council regarding the new resident parking scheme in Old Stoke and it was hoped that a new consultation could be undertaken in the autumn regarding this. There had been a significant fire at the former railway depot on Wherstead Road and following a number of emails from residents, a site notice had been enforced on Network Rail to clear the vegetation on site, which would hopefully reduce ASB in the area. Next to the site, there had also been antisocial behaviour reported on the pedestrian underpass and discussions continued to be held with the Council's ASB team and the Police to consider what could be done to alleviate the problems there.
- 26.3. Councillor Allen reported that there had been some concerns reported with regards to speeding and loud cars in Cardinal Park late at night and this had been reported to the Police. The broken sign on Austin Street would soon be replaced and litter picks had been arranged within Old Stoke Park.

### Sprites Ward

- 26.4. Councillor Fern reported that the Key Stage 2 SAT's results had been announced this week and advised that it was important that the Committee continued to be aware of how successful schools within the area had been. Suffolk New College had also recently introduced a new wave of courses which included expertise such as welding and all courses could be accessed via their website.

- 26.5. Councillor Fern confirmed that a tea party celebrating 70 years of the NHS would be held on the 29<sup>th</sup> July 2018 at 11.00am at the Hawthorn Drive Surgery in conjunction with the Chantry Methodist Church. All were welcomed to attend.
- 26.6. Councillor C Smart confirmed that a plan had been submitted to IBC's Strategic Overview & Scrutiny Committee to undertake scrutiny of Suffolk County Council's responsibility to maintain road surfaces and highways. This would include consideration of how road repairs were prioritised by the authority.
- 26.7. Councillor Armitage reported that speeding in the Ellenbrook Road area had been raised with Suffolk Highways following a resident complaint and the possibility for a crossing to be implemented there would be considered.

#### Gipping Ward

- 26.8. Councillor Gardiner reported that work continued to be undertaken within Cornflour Close due to antisocial behaviour that had been reported. A co-ordinated approach would be undertaken across agencies.

### **27. Suffolk County Councillors Update**

- 27.1. County Councillor Abbott endorsed Councillor P Smart's comments regarding the Resident Parking Scheme and confirmed that Ipswich Borough Council would be providing free i-cards this Summer for under 16's to access the fantastic parks/leisure facilities available.

### **28. Responses to Public Questions Received and Open Discussion on Local Issues**

- 28.1. A resident asked who was responsible for the resurfacing of the Fore Street swimming pool car park. Councillor Gardiner reported that the Fore Street car park was owned and run by Ipswich Borough Council, IBC had invested in remedial work to most of their owned car parks over a specific period of time, and therefore the resurfacing of Fore Street had been undertaken and paid for by the Borough Council. This was not part of Suffolk County Councils' responsibility to the highway/roads.
- 28.2. A resident reported that there had been some serious delays following roadworks between Downside Close and Cardinal Park on the 17<sup>th</sup> May 2018. Councillor Gardiner explained that there was a difference between road closures for planned maintenance (where advance notice would always be given and would be undertaken after peak traffic times) and statutory services, such as Anglian Water, where the highway could be opened at any time without notice. This was an area that required further regulation.
- 28.3. Following discussion, Councillor Grant agreed that an invitation would be issued to Suffolk County Council to attend a future meeting regarding their responsibility to the roads/highways.



## 29. IBC Tree Policy Presentation

- 29.1. Malcolm Freebody, Assistant Supervisor Arboriculture & Countryside Team, introduced himself to the Committee and provided an overview of the services provided by Ipswich Borough Council with regards to trees.
- 29.2. There were 107,000 trees within Ipswich and all were inspected on a 3-4 year rotation. All trees would be inspected, photographed and logged onto a system that could be accessed by all employees within the tree department and the system prioritised which trees required urgent attention. When storms hit, this could mean several months of clean up would be required and this would therefore push back the date of inspection for all other trees on the system.
- 29.3. The Officer confirmed that IBC chose to use an “in house” team, as this was the most cost effective option. Following recent recruitment, there were now 5 tree officers in place and it was anticipated that within the next year this would increase.
- 29.4. With regards to common complaints received, the Officer explained that complaints regarding blocked light within a property due to a tree(s), was not an area covered by IBC or within law. The only time this would be considered was to vegetation causing an obstruction when there had previously been 20 years of uninterrupted light on the side of a property.
- 29.5. The Officer confirmed that any tree problems/queries should be emailed to [trees@ipswich.gov.uk](mailto:trees@ipswich.gov.uk) this should the name of the complainant, address, the location of the tree, the problem and photographs. If appropriate for IBC investigation, this would be referred to the Officer who had 20 days to respond.
- 29.6. The Officer explained that there were limitations as to what the Officers could do, for example leaves were not covered by law and it was not IBC duty to clear them. With regards to road signs which had been obscured by a tree(s), the Officer advised that any tree which was within two metres of a road or a back curb on a pavement, would belong to Suffolk County Council. Therefore in occasions such as these, the tree would be Suffolk County Council’s responsibility.
- 29.7. The Officer advised that Ipswich Borough Council would be subcontracted by Suffolk County Council to cut the trees under their responsibility (i.e. any close to the highway).
- 29.8. Discussion took place around Chesterton Close and the number of issues that had been reported on several occasions (including fly tipping, antisocial behaviour etc.) The Officer agreed to visit the residents of Chesterton Drive to consider these issues further outside of the meeting.
- 29.9. In response to a question, the Officer confirmed that any landowner could cut branches overhanging their property as long as the tree was not protected. This could be identified through the deeds of a property or through an IBC Housing

Officer if they were an IBC tenant. Cutting or removing a tree subject to a Tree Preservation Order (TPO) on could mean an automatic £20,000 fine.

- 29.10. The Officer provided some individual advice with regards to resident's specific enquiries regarding trees in their garden/street and reaffirmed that any problems should be emailed in to the email address above and a response would be provided. Any healthy tree, unless deemed dangerous, would always be allowed to grow. However, if a resident felt that a tree was dangerous, a form could be completed on IBC's corporate website (or in person at the Council's Offices) and submitted for investigation. If the Council agreed that the tree had damaged a property, the TPO could be lifted.
- 29.11. The Officer advised that should a tree die on Council land this would be the Council's responsibility however, if the tree was within a private garden, this would be the private landowner's responsibility. The Council were the guardians of any TPO's and any requests to remove a protected tree had to be granted by IBC's planning department. When a tree was removed by the Council, two more trees would be granted in its place.
- 29.12. The South West Area Committee thanked the Officer for his presentation and attendance at the South West Area Committee.

### **30. Groundwork "Stoke Together" Project**

- 30.1. Chloe Robinson-Smith and David Spark Community Project Officers of Groundwork Suffolk & Norfolk, provided a presentation to the South West Area Committee on the Groundwork "Stoke Together" project.
- 30.2. "Stoke Together" was a partnership project between IBC Waste Services and Groundwork Suffolk and had been focussed around improving waste issues (including fly tipping) within the area of Old Stoke. The project priorities included engagement with local schools, liaising with landlords/letting agents and engagement with residents through an established resident's group.
- 30.3. The logo of the project had been designed by year seven students from Stoke High School and an app had also been suggested which identified what could and couldn't be recycled. Hillside Primary School students had also been visited with an assembly on the project presented to all students. An interactive colouring session had also been held with nursery pupils.
- 30.4. Letting agents and landlords had been approached from within the area and tenant packs had been supplied to all agents which included information on the project, the Ipswich Furniture Project and an invitation to a future celebration event.
- 30.5. With regards to community engagement this had taken the shape of bi-monthly resident meetings and a "payback team" which had been create to help tidy the local area and improve access and appearance in the alleyways which had

- resulted in less fly tipping. A “Lighting Trial” had also been undertaken in Pauline Street, which had resulted in deterring antisocial behaviour issues.
- 30.6. Since the project had finished there had been a continued improvement within the area. The hotspots for litter and fly tipping were currently clear, and fewer bins had been left on pavements. The next steps for the project included applying for further funding to provide residents the tools to maintain the success of the project long term.
- 30.7. It was confirmed that the flyers provided to residents within the area had been translated into a number of different languages to ensure that the information could be read by as many residents as possible.

**31. SWAC/18/09 Funding Request: Suffolk Early Minds**

- 31.1. Jon Neal, Chief Executive of Suffolk Mind, provided a presentation to the Committee on the importance of mental health wellbeing and advised that Suffolk Mind sought £2,550 to run the “EARLY minds” project at St Matthews Primary School.
- 31.2. Mr Neal explained that the Early Minds project had been designed to help primary school children understand their emotional needs and improve their wellbeing. This would be through a course of four two-hour sessions which would include story telling followed by questions and discussion. Each child would receive a “Who Am I?” journal which would include the stories discussed and would help embed the children’s learning.
- 31.3. Mr Neal confirmed that funding would be sought for future projects from the ‘Raising the Bar’ fund and the CCG’s ‘Transformation Fund’. This Pilot would be used to show the need for the project to be rolled out at other schools within Ipswich.
- 31.4. Mr Neal reported that with regards to how the success of the project would be measured, all sessions would be evaluated through the use of teaching questionnaires, parent feedback and children feedback. The feedback from children would be through the use of a “strength and difficulties” questionnaire which would be completed for each child before the first session, and then one and three months after.

**Resolved:**

**that £2,550 funding be approved by the South West Area Committee towards Suffolk Mind’s “EARLY Minds” project**

**32. SWAC/18/10 Funding Request: Citizens Advice Drop in Service at Hawthorn Drive**

- 32.1. Simon Lanning, Community Engagement Officer, reported that £4,550 funding was sought by Citizens Advice Ipswich for one year of costs for the Drop-in advice services offered at Hawthorn Drive General Practice Surgery. The drop

in service was available one day a week for 50 weeks of the year and provided advice to residents on a number of issues such as debt, tax, and employment.

**Resolved:**

**that £4,550.00 funding be allocated from the South West Area Committee to Citizens Advice Ipswich for one year of costs for the drop-in service at Hawthorn Drive General Practice Surgery.**

**33. SWAC/18/11 Funding Request: Footstars CIC Traineeship Computer Resources**

33.1. This item was withdrawn.

**34. SWAC/18/12 Funding Request: St Francis Church Gutter Repairs**

34.1. Simon Lanning, Community Engagement Officer, reported that the South West Ipswich Team Ministry sought funding from the South West Area Committee of £7,000 toward the cost of repairs to the community hall of the St Francis Church. The hall was well used by the local community for a range of activities such as exercise groups and a breakfast club for new mums.

34.2. The hall required significant repair work to the guttering, inside plaster and replacement of the external pebbledash. Half of the money required had been raised through fundraising events and from the St Lawrence Hall Trust.

**Resolved:**

**that £7,000 funding be allocated from the South West Area Committee to the South West Ipswich Team Ministry for the contribution toward the cost of repairs to the St Francis Church hall roof and guttering.**

**35. SWAC/18/13 Area Committee Budget Update**

35.1. Ian Blofield, Head of Housing & Customer Services, reported that at the beginning of the meeting, the South West Area Committee had a total budget of £42,431.66 available to spend on the priorities of the Area Action Plan for South West Ipswich. Following the funding requests approved at the meeting, the total available budget totalled £28,381.66.

**Resolved:**

**that the financial statement in Appendix 1 of the report be noted.**

**36. Dates of Future Meetings**

**Dates of Future Meetings, all to be held at 6.30pm**

- **Thursday 6 September 2018 – St Peter’s Church Hall, Stoke Park Drive, IP2 9TH**

- **Thursday 1 November 2018 – Chantry Methodist Church, Kingfisher Avenue, IP2 0SQ**
- **Thursday 10 January 2019 – Gipping Room, Grafton House, Russell Road IP1 2DE**
- **Thursday 7 March 2019 – (Venue to be Arranged)**

The meeting closed at 8.40 pm

**Chair**

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# 11

**COMMITTEE:** SOUTH WEST REF NO: SWAC/18/14  
**DATE:** 6 SEPTEMBER 2018  
**SUBJECT:** FUNDING REQUEST: SUFFOLK HOUSING,  
HANDFORD CUT PARKING AREA  
BARRIER GATES  
**REPORT AUTHOR:** SIMON LANNING  
**HEAD OF SERVICE:** SHIRLEY JARLETT

***Short description of report content and the decision requested:***

This report requests that the Committee to consider allocating £975 to Suffolk Housing to allow gates to be installed to the parking area of properties owned by the association on Handford Cut. The parking area has been a site of persistent drug dealing activity from motor vehicles. The installation of gates is intended to disrupt and deter such activity.

*This report has been prepared by Simon Lanning, Tel: 01473 432226*

*Email: [simon.lanning@ipswich.gov.uk](mailto:simon.lanning@ipswich.gov.uk)*

*This report was prepared after consultation with:*

*Internal consultees*

*External consultees - Suffolk Housing/Tenants of Suffolk Housing*

*The following policies form a context to this report:*

*(all relevant policies must also be referred to in the body of the report)*

**LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW**

(papers relied on to write the report but which are not published and do not contain exempt information)

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**OTHER HELPFUL PAPERS**

*(papers which the report author considers might be helpful – this might include published material)*



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## 1. Introduction

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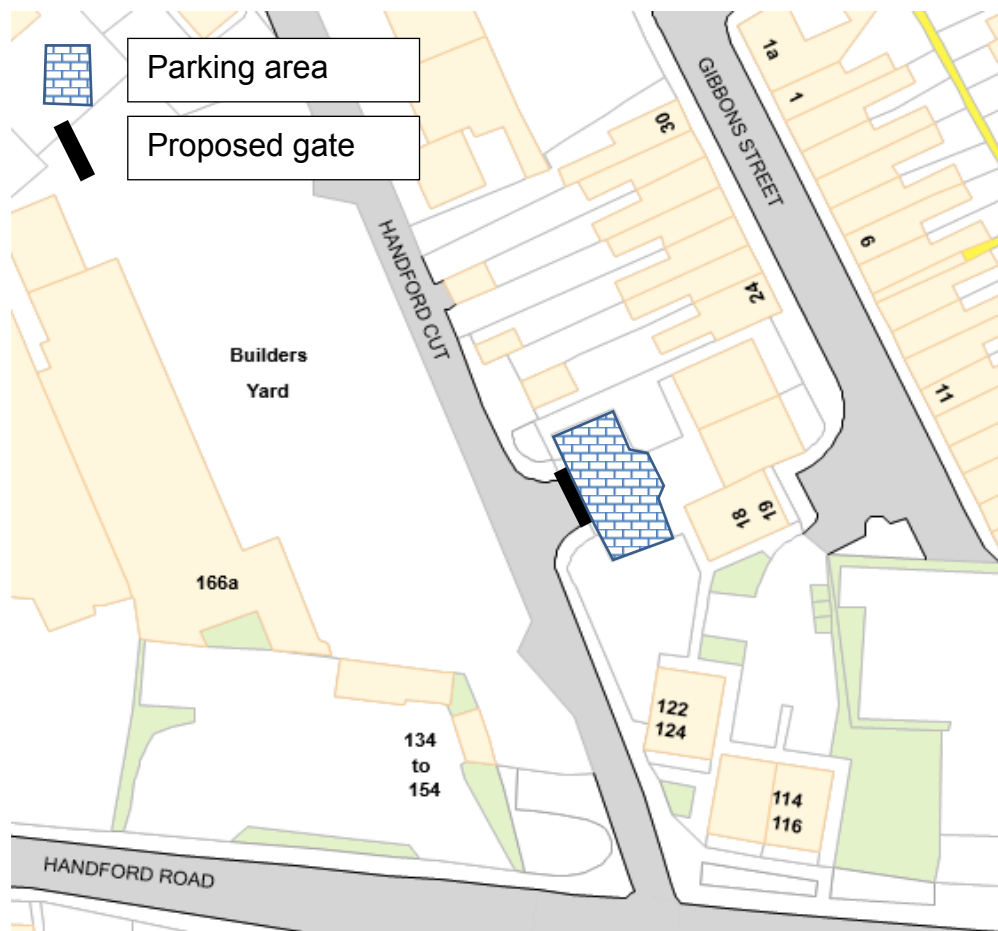
- 1.1 This report requests that the Committee to consider allocating £975 to Suffolk Housing to allow gates to be installed to the parking area of properties owned by the association on Handford Cut. The parking area has been a site of persistent drug dealing activity from motor vehicles. The installation of gates is intended to disrupt and deter such activity.

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## 2. Background

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- 2.1 Suffolk Housing is a Registered Social Landlord that provides social housing across Suffolk. The Suffolk Housing association have approximately 4,500 properties in Ipswich and the wider area of East Anglia that are a mixture of houses and flats and sheltered accommodation.
- 2.2 It has a development of 6 flats on Handford Cut and 6 at Gibbons Street at which the residents have been affected by drug dealing and criminal activity within the carpark. Individuals pull into the parking area, which is close to the town centre and hot spots of drug related litter finds, and conduct drug trades.



**Figure 1 – Map of parking area**

- 2.3 This has been both delivering parcels for dealers to sell nearby and users coming to the vehicle to buy drugs. Antisocial behaviour of shouting, street drinking and drug taking accompanies this criminal activity.
- 2.4 This is a situation known to both the Police and the Council's Community Safety team over an extended period. Regular patrols are made of this area but it is particularly difficult to tackle as the activity, while frequent, is for short periods. Partners have explored options to disrupt and deter this criminal activity with Suffolk Housing.
- 2.5 It is proposed to install lockable barrier gates to the parking area that would restrict the use to the residents and guests only. This would provide relief and improved quality of life to the residents. Further, this would disrupt the criminal activity at this location. In addition to this, on police recommendation, lighting has been repaired at the site and an area fenced off behind the bin store to reduce covert dealing.
- 2.6 The gates would allow residents to feel safer and reduce crime in this location, in which a number of elderly tenants live. Suffolk Housing would match the figure of £975 (plus VAT) to allow the installation to take place and accept maintenance costs once completed. Suffolk Housing will review the impact with partners (police, tenants and the Council).
- 2.7 **The amount requested of the South West Area Committee is £975**

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### **3. Relevant Policies and Area Action considerations**

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- 3.1 Building a Better Ipswich underlying principles:
- Priority 6: Safe communities
- 3.2 To alleviate deprivation in the domains of:
- Crime

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### **4. Options Considered / Under Consideration**

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- 4.1 **Option 1** – Approve allocation of funding of £975 to Suffolk Housing Association toward the cost of barrier gates to the parking area for the Handford Cut flats.
- 4.2 **Option 2** – Approve allocation of funding of a lesser amount, up to £975 to Suffolk Housing for the same.
- 4.3 **Option 3** - Do not fund

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### **5. Consultations**

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- 5.1 Suffolk Housing has engaged with the residents of its properties on Handford Cut over several years about the antisocial behaviour there. Staff from the organisation have also worked with the Council's Anti-Social

Behaviour team and the Police Safer Neighbourhood Team to tackle the problem.

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## 6. Risk Management

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6.1 The Suffolk Housing management team are responsible for overseeing the installation and management of the parking gates. The risks outlined here relate to the potential Area Committee award toward the project.

<b>Risk Description</b>	<b>Consequence of risk</b>	<b>Risk Controls</b>	<b>Probability of risk occurring taking account of controls (1: almost impossible - 6: very high)</b>	<b>Impact of risk, if it occurred taking account of actions (1: negligible - 4: catastrophic)</b>
Expectation of funding to improvements at other housing developments	Unsustainable demand on Area Committee funds	Threshold for action based on wider community benefit, evidence of need and community protection partners' advice.  Landowners own responsibilities	2	2
<b>Actions to mitigate risk</b>				
This kind of improvement is only considered where there is a sustained impact on the neighbourhood verified by the Council's own Community Protection team and the Police.				

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## 7. Environmental Impact Assessment

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7.1 The environmental impact of this project is assessed to be negligible.

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## 8. Equalities and Diversity Implications

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8.1 Installation of the gates would make the carpark and residences less accessible to those with a disability as drivers will need to exit their vehicle to open the gate before parking and close the gate again once parked. This will be more difficult for those with limited mobility through age or disability. As the properties at the site are not wheelchair accessible or suitable for disabled adaptations, this is not anticipated to have significant impact for current or future residents.

8.2 All groups are expected to benefit from improved security and diminished crime.

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## 9. Financial Considerations

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Item	Cost
<b>Supply &amp; Fit 2 galvanised gates</b> 2.4 metres wide including 3 posts. Allowing for combination padlock, hinge, bolts, latches and light reflectors	£1,950.00
<b>Total</b>	<b>£1,950.00</b>

9.1 The total cost for the improvements is £1,950 (not including VAT). The application to the Committee is for a 50/50 share of the cost with Suffolk Housing Association.

9.2 **The amount requested of the South West Area Committee is £975.00**

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## 10. Legal Considerations

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10.1 The Council has the power to award grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.

10.2 Area Committees have the power to award grants in accordance with part 3, section 2 of the Council's Constitution i.e. the Area Committee terms of reference.

10.3 The Funding Guidelines expectation of the applicant being a constituted organisation was met by registration with the Companies House [IP21198R](#) and the Public Mutuals register [21198R](#). Evidence of named post holders for the management team and trustees published [online](#). The bank account registered to Suffolk Housing was verified through the Council's payment system.

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## 11. Performance Monitoring

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11.1 Suffolk Housing would be required to complete the Area Committee monitoring report as part of the standard funding agreement. It is recommended that this should include feedback from residents and partners on the impact of the installation.

11.2 The Suffolk Housing Officer would be invited to present to the South West Area Committee.

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## 12. Conclusions

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12.1 The criminal activity at this location on Handford Cut has been detrimental to local residents, and a concern to services, for some time. The application before the committee represents an opportunity to support these residents to disrupt this activity and foster a safer community in Gipping ward.

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## **13. Recommendations**

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**13.1 That the South West Area Committee considers the merit of the options for funding set out in section four and decides an option.**

13.2 Reason:

- To deter drug related crime and antisocial behaviour.
- To improve the quality of life of residents

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# 12

**COMMITTEE:** SOUTH WEST AREA REF NO: SWAC/18/15

**DATE:** 6 SEPTEMBER 2018

**SUBJECT:** SOUTH WEST AREA COMMITTEE –  
AREA ACTION PLAN

**REPORT AUTHOR:** SIMON LANNING

***Short description of report content and the decision requested:***

The priorities of the South West Area Committee Area Action Plan have been reviewed for the South West Ipswich Area. Members of the Committee met discuss the concerns of residents within their wards. Themes emerged within the casework of the quality of life for residents, particularly where affected by anti-social behaviour, littering, fly-tipping and the appearance of the neighbourhood in which they live. The resulting Area Action Plan is attached at Appendix 1 for adoption.

***List of Appendices included in this report:***

Appendix 1 – South West Area Committee - Area Action Plan

**Recommendations:**

**That the South West Area Committee determines its priorities for the 2018/19 municipal year and adopts them as its Area Action Plan.**

Reason:

Priorities provide the basis of an action plan that will enable the Area Committee to clearly communicate its vision and priorities for the area and will help demonstrate how its budget is being allocated to deliver the priorities set for the Area.

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# SOUTH WEST AREA ACTION PLAN

2018-19: Bridge, Gipping, Sprites & Stoke Park



## The South West Area Committee will work to alleviate deprivation

<p>The domains of deprivation as identified by the <a href="#">Department of Communities and Local Government</a> are;</p> <ul style="list-style-type: none"> <li>• Income</li> <li>• Employment</li> <li>• Health and Disability</li> <li>• Education, Skills and Training</li> <li>• Barriers to Housing and Services</li> <li>• Crime</li> <li>• Living Environment</li> </ul>	<p>For 2018-19 the South West Area Committee will prioritise action to alleviate deprivation in the domain of</p>
	<p><b>Living Environment</b> With focus on fly-tipping &amp; littering</p>
	<p><b>Health</b> Considering wellbeing at all ages</p>
	<p><b>Crime</b> With focus on anti-social behaviour and misuse of alleyways</p>

## The South West Area Committee will serve Ipswich residents in line with the aims of the Council

<p>The aims of Ipswich Borough Council are described in <a href="#">Building A Better Ipswich: Corporate Plan</a></p> <ul style="list-style-type: none"> <li>• A Strong Ipswich Economy</li> <li>• A Sustainable Environment</li> <li>• An Enjoyable Place to Live, Work and Study</li> <li>• A Healthy Community</li> <li>• Quality Homes for All</li> <li>• Safe Communities</li> <li>• An Efficient and Effective Council</li> </ul>	<p>For 2017-18 the South West Area Committee will prioritise action in line with the following Council aims and activities;</p>
	<p><b>An Enjoyable Place to Live, Work and Study</b> With focus on projects that improve neighbourhood appearance and encourage pride in Ipswich</p>

The members of the South West Area Committee and supporting officers will pursue actions in line with these priorities throughout the year. Groups and projects working to alleviate deprivation in any of the 7 domains or in line with the aims outlined in the Corporate Plan can be considered by Committee for support.

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# 13

**COMMITTEE:** SOUTH WEST AREA REF NO: SWAC/18/16  
**DATE:** 6 SEPTEMBER 2018  
**SUBJECT:** AREA COMMITTEE FINANCIAL UPDATE  
**AUTHOR:** RAY RICE, FINANCIAL SERVICES

***Short description of report content and the decision requested:***

This report details the financial position of the South West Area Committee budget.

Appendix 1 sets out the current financial position of the South West Area committee. At the beginning of this meeting the South West Area Committee had an unallocated budget of £25,328.53 available to spend on the priorities of the Area Action Plan for South West Ipswich.

***List of Appendices included in this report:***

Appendix 1 – South West Area Committee Budget – Financial Statement

**Recommendations: The Committee is asked to:**

**1. Note the financial statement in Appendix 1 of the report;**

Reasons: (a) To provide clear and transparent details of the amount of funds available to the Area Committee to deliver the priorities in its action plan.

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**SOUTH WEST AREA COMMITTEE - FINANCIAL IMPLICATIONS**

<b>Committee Date</b>	<b>Report Number</b>	<b>Description</b>	<b>Original Allocation Agreed</b>	<b>Budget B/F from 2017/18 plus 2017/19 Budget</b>	<b>2018/19 Expenditure</b>	<b>Remaining Budget</b>	<b>Progress - Project Update</b>
18/03/15	SWAC/14/27	Parking Improvements to Whinchat Close	4,000.00	4,000.00	-	4,000.00	Incomplete
05/11/15	SWAC/15/11	Minor Improvements at Hawthorn Drive	2,667.30	762.30	-	762.30	Incomplete
28/07/16	SWAC/16/09	Lark in the Park Event	6,000.00	1,846.00		1,846.00	Incomplete - 3 year commitment
27/07/17	SWAC/17/02	Venue Hire and Advertising 17/18		555.00	40.00	595.00	-£40.00 represents an outstanding payment from 2017-18 (awaiting 1 invoices)
16/11/17	SWAC/17/14	Funding Request - Newnham Court Improvements	2,411.63	2,411.63		2,411.63	Funding Request approved.
18/01/18	SWAC/17/18	Funding Request - Loftv Heights	1,260.00	1,260.00	1,260.00	-	Funding Request approved paid 2018/19.
08/03/18	SWAC/17/24	Funding Request - St Peters Hall Refurbishment	10,172.50	10,172.50	10,172.50	-	Funding Request approved.
31/05/18		MAD Funding 18/19	2,400.00			2,400.00	N/A
31/05/18	SWAC/18/02	Venue Hire and Advertising 18/19	500.00	200.00	50.00	650.00	N/A
31/05/18	SWAC/18/05	Funding Request - Bangladeshi Support Centre	1,019.16		1,019.16	-	Funding Request approved and paid.
31/05/18	SWAC/18/06	Funding Request - Ipswich Women's Festival Group-Women's Voices, Women's Votes 100 Years On	1,171.88		1,171.88	-	Funding Request approved and paid.
31/05/18	SWAC/18/08	Funding Request - Activives Big Garden Party	960.00		960.00	-	Funding Request approved and paid.
12/07/18	SWAC/18/09	Funding Request - Suffolk Mind - Early Minds	2,550.00			2,550.00	Funding Request approved.
12/07/18	SWAC/18/10	Funding Request - Citizens Advice Drop in Service at Hawthorn Drive	4,550.00			4,550.00	Funding Request approved.
12/07/18	SWAC/18/12	Funding Request - St Francis Church Gutter Repairs	7,000.00			7,000.00	Funding Request approved.
28/07/16	SWAC/16/09	Lark in the Park Event			2,077.00	-	Returned payment in error.
		<b>Unallocated Budget B/F from 2017/18</b>		<b>19,402.57</b>			
		<b>2017/18 Budget</b>		<b>24,000.00</b>			
		<b>Remaining Unallocated Budget</b>				<b>25,328.53</b>	
		<b>Total</b>	<b>46,662.47</b>	<b>64,610.00</b>	<b>12,516.54</b>	<b>52,093.46</b>	

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**SOUTH WEST AREA COMMITTEE - FUNDING COMPLETED**

Committee Date	Report Number	Description	Original Allocation Agreed	Progress - Project Update
12/01/12		Farrer P - Four Toilets Lark in the Park - Gipping Ward	300.00	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
29/05/12		Minutes Para 10.1 Issues Arising from Councillor walkabouts	500.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
11/07/12		Priority 4: Work and local communities - walkabout	2,500.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
11/07/12		Priority 5: Publicity and Communications	500.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
10/01/13	SWAC/12/10	Litter and Dog Bin Provision	2,235.00	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
28/02/13	SWAC/12/12	Ipswich Community Playbus	1,500.00	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
28/02/13	SWAC/12/13	Halifax Activhub and Garden Project	20,000.00	Complete
28/02/13	SWAC/12/14	Triangle Youth Club	3,573.98	Complete
28/05/13	SWAC/13/01	Summer & Half Term Activities	2,282.50	Complete
28/05/13	SWAC/13/04	South West Stroll & Teddy Bears Picnic - 15 July 2013	89.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
11/07/13	SWAC/13/06	Winchester Way Bus Shelter	900.00	Awaiting confirmation
11/07/13	SWAC/13/07	Clean Up & Asbestos Removal	343.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
11/07/13	SWAC/13/08	CCTV	2,295.90	Complete
11/07/13	SWAC/13/09	Goalposts	1,358.00	Complete
11/09/13	SWAC/13/11	Ipswich and East Suffolk Cricket Club Expansion	9,000.00	Complete
11/09/13	SWAC/13/12	Additional Youth Activities in October Half Term	102.50	Complete
11/09/13	SWAC/13/15	Goalposts, Gipping ward	618.25	Complete
13/11/13	SWAC/13/21	Seafarers War Memorial	1,489.50	Complete
15/01/14	SWAC/13/25	Chantry Walled Garden Disabled Access	2,500.00	Complete
15/01/14	SWAC/13/26	Old Stoke Area Clean Streets Project	3,000.00	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
15/01/14	SWAC/13/27	Community Payback Team Project Funding	300.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
06/03/14	SWAC/13/30	Noise Action Week	4,282.82	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
06/03/14	SWAC/13/31	Easter, Summer and October Half Term Sports Activities	5,000.00	Complete
06/03/14	SWAC/13/32	Chantry Walled Garden 'Skills Space'	2,022.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
29/07/14	SWAC/14/02	Retrospective - Once Upon A Time; Ipswich Art School	225.00	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
29/07/14	SWAC/14/03	Inside Out Community Arts in Mental Health	1,200.00	Complete
29/07/14	SWAC/14/04	Planting at Netley Close	1,100.00	Complete
		Community Debt Event - Hire of Gazebo and Tables		Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
11/08/14		Making a Difference	3,600.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
10/09/14	SWAC/14/08	Venue Hire and Activities 14/15	1,000.00	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
10/09/14	SWAC/14/09	School Ambassadors Programme - South West Ipswich	5,000.00	Complete
20/11/14	SWAC/14/14	2015 Easter, Summer & October Holiday Activities	6,515.00	Complete
20/11/14	SWAC/14/15	Tilted Productions Workshops	2,280.00	Complete
20/11/14	SWAC/14/16	Survivors in Transition	2,000.00	Complete
20/11/14	SWAC/14/17	ActivLives	3,000.00	Complete
22/01/15	SWAC/14/21	Retrospective - Noticeboard on Lavenham Road	925.20	Complete - Agreed SWAC 21/01/2016 to return outstanding commitment to remaining unallocated budget
22/01/15	SWAC/14/22	Retrospective - Ellenbrook Green	3,934.01	Complete - Agreed SWAC 10/03/2016 to return outstanding commitment to remaining unallocated budget
22/01/15	SWAC/14/23	Red Rose Chain - Purchase of Facilities Equipment	10,500.00	Complete
18/03/15	SWAC/14/28	Purchase of Facilities Equipment	8,000.00	Complete
18/03/15	SWAC/14/30	Fencing for Selwyn Close	4,681.76	Complete
28/05/15	SWAC/15/03	Arts and Crafts Group	300.00	Complete
28/05/15	SWAC/15/04	Making a Difference - Triangle Youth Club Boxing Training	360.00	Complete
28/05/15	SWAC/15/04	Making a Difference - Chantry Library - Equipment Purchase	900.00	Complete
28/05/15	SWAC/15/04	Making a Difference	2,080.00	Complete

	SWAC/15/04	Making a Difference - Hartley Street Fencing	260.00	Outstanding
21/01/16	SWAC/15/14	PhotoEast	1,200.00	Complete
21/01/16	SWAC/15/15	Crocus Close to Orchid Close Pathway	1,011.10	Complete
10/03/16	SWAC/15/20	Chantry Methodist Church Toilets	2,435.00	Complete
10/03/16	SWAC/15/19	Additional Public Seating at Bourne Park	7,180.00	Complete
09/06/16	SWAC/16/02	2016 Holiday Activities Community Resource, Education & Skills Space(Hamrax Bowis Pavilion)	4,377.00	Complete
09/06/16	SWAC/16/03	Accessible Toilets and Baby Change	9,589.00	Incomplete
09/06/16	SWAC/16/04	Big Garden Party - Gazebo Hire & Leaflet Printing	325.00	Complete
09/06/16	SWAC/16/05	St Mary at Stoke Church, Shower Installation	2,017.00	Complete
28/07/16	SWAC/16/10	Additional Holiday Activities Old Stoke	900.00	Complete
20/09/16	SWAC/16/14	Phoenix Project	2,375.00	Incomplete
20/09/16	SWAC/16/15	Oasis English Language School	1,305.00	Complete
17/11/16	SWAC/16/19	Funding Request - Groundwork Stoke Together Project	7,000.00	Funding agreed - Payment made.
17/11/16	SWAC/16/20	Funding Request - Chantry Library Youth activities	8,365.00	Funding agreed
17/11/16	SWAC/16/21	Funding Request - Ipswich Museum School Workshop Development	3,500.00	Funding agreed - Payment made. Funding £1,267.75 was spent and £2,232.25 was agreed by Committee to be returned to the pot.
19/01/17	SWAC/16/24	Funding Request - Bourne Park Approach Road Safety Improvements	13,000.00	Funding agreed - Payment made.
19/01/17	SWAC/16/25	Funding Request - Hawthorne Drive - King Fisher Avenue Planters	4,658.69	Funding agreed - Payment made.
19/01/17	SWAC/16/26	Funding Request - Oasis English Language Centre - Fire Safety & Renovation	5,881.50	Funding agreed - Payment made.
19/01/17	SWAC/16/27	Funding Request - Home Start South Suffolk & District Additional Capacity	2,745.45	Funding agreed - Payment made.
		Underspent MAD Funding 2016-17 and previous years.	4,330.00	Returned to Unallocated Budget B/F 2016-17.
11/09/13	SWAC/13/14	Dickens Road, Alleyway Clearance	4,850.00	Returned to Unallocated Budget B/F 2016-17.
13/11/13	SWAC/13/20	Signing on A137 (Hawes Street) for the Wherstead Road shops	5,445.00	Returned to Unallocated Budget B/F 2016-17.
10/09/14	SWAC/14/07	Outdoor Youth Provision - Triangle Area	20,000.00	£20,000 funding allocated for Outdoor Youth Provision for the Triangle Area, Lavenham Road green space on 10 September 2014. SWAC/14/07, be returned to the unallocated South West Area Committee budget, be agreed.
27/07/17	SWAC/17/03	Funding Request - Summer Holiday Activities Programme	1,647.30	Complete
19/01/17	SWAC/16/27	Funding Request - St Margaret's Cricket Club	1,171.29	Complete
27/07/17	SWAC/17/04	Funding Request - Ipswich & Suffolk West Indian Association.	460.00	Paid, costs until 08/18
27/07/17	SWAC/17/05	Funding Request - Inspire Suffolk & Ipswich Community Media Programme.	500.00	Paid, costs until 08/18
21/09/17	SWAC/17/08	Funding Request - Black History Month Celebration Event.	230.00	Complete
16/11/17	SWAC/17/12	Funding Request - Ipswich Community Playbus	3,750.00	Paid, costs until 12/18
16/11/17	SWAC/17/13	Funding Request - Lets Talk Ipswich Project	6,155.00	Paid, costs until 12/18
18/01/18	SWAC/17/17	Funding Request - ACTIVLIVES	1,356.00	Paid, costs until 04/19
08/03/18	SWAC/17/22	Funding Request - Hillside Primary School Breakfast Club	5,000.00	Paid, costs until 04/19
16/11/17	SWAC/16/21	Return Funds not spent - Ipswich Museum School Workshop Development	-2,232.25	Funding not fully spent and returned to pot as agreed by Committee.
08/03/18	SWAC/17/25	Funding Request - St Matthews Primary School Kit Car	835.00	Paid, purchase planned
17/11/16	SWAC/16/20	Funding Request - Chantry Library Youth activities	8,365.00	Funding agreed and paid 14/07/2017.
21/09/17	SWAC/17/09	Funding Request - Temple FSK Self-Defence Training.	700.00	Funding Request approved and paid 2017-18.
08/03/18	SWAC/17/21	Funding Request - Summer Holiday Activities Programme	3,354.20	Funding Request approved and paid 2017-18.
08/03/18	SWAC/17/23	Funding Request - London Road Allotments Compost Toilet	7,353.00	Funding Request approved and paid 2017-18.
		MAD Funding 2017-18	1,921.50	Returned to the Unallocated Budget B/F 2017-18