

COLCHESTER & IPSWICH JOINT MUSEUMS COMMITTEE

**TUESDAY
27 JUNE 2017
GRAND JURY ROOM, TOWN HALL,
COLCHESTER
2.00 PM**

COUNCILLORS

COLCHESTER

B Oxford
T Young

IPSWICH

C Jones
P Smart

Substitutes:
A Feltham

Substitutes:
B Rudkin

A G M A G E N D A

	PART 1
1.	Election of Chair
2.	Appointment of Vice-Chair
3.	Apologies for Absence
4.	<p>Unconfirmed Minutes of Previous Meeting (Pages 1 - 4)</p> <p>To consider the Minutes of the meeting held on 13 March 2017.</p>
5.	To Confirm or Vary the Order of Business
6.	Declarations of Interest
7.	<p>JMS/17/01 Performance Report (Pages 5 - 14)</p> <p>The Committee is asked to note the performance of the Colchester and Ipswich Museum Service for the period December 2016 to April 2017.</p>
8.	<p>JMS/17/02 Budget Update for the Colchester & Ipswich Museum Service (Pages 15 - 16)</p> <p>The Committee is asked to note the brief update on the provisional out-turn position for 2016/17.</p>
9.	<p>JMS/17/03 Annual Governance Statement and Internal Audit Report 2016/17 (Pages 17 - 36)</p> <p>The Committee is asked to note the Annual Governance Review of the Colchester and Ipswich Museum Service and to review and comment on the Internal Audit report for the Colchester and Ipswich Museum Service for 2016/17.</p>
10.	<p>JMS/17/04 Risk Management Process (Pages 37 - 50)</p> <p>The Committee is asked to endorse the Risk Management Strategy for 2017/18 and to review and comment on the Risk Register for the Joint Museum Service.</p>

11. Dates of Future Meetings

To note the dates of future meetings for 2017/18 as follows:

- Tuesday 23 January 2018, 2pm - Ipswich

Helen Pluck

**HELEN PLUCK
MONITORING OFFICER**

19 June 2017

Any enquiries about this meeting should be addressed to
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Grafton House, 15 - 17 Russell Road, Ipswich IP1 2DE.
Website: www.ipswich.gov.uk



The information contained within these papers can be made available in alternative formats. Please use the contact details above for assistance