

ANNUAL COUNCIL: WEDNESDAY 15 MAY 2019

7. To Consider a Report (C/19/01) from the Leader of the Council:
(Pages 1 - 16)
- i. To allocate seats on the Strategic Overview & Scrutiny Committee, Planning & Development Committee, Licensing & Regulatory Committee, Audit & Governance Committee;
 - ii. To appoint the members of the five Area Committees, Colchester & Ipswich Joint Museums Committee, Strategic Overview & Scrutiny Committee, Planning & Development Committee, Licensing & Regulatory Committee, Audit and Governance Committee and Shared Revenues Partnership Joint Committee for the period to the Annual Meeting of the Council in 2020;
 - iii. To appoint Councillors to serve on the Service Panels and as representatives on Outside Bodies for the period to the Annual Meeting of the Council in 2020;
 - iv. To appoint the Working Groups for the period to the Annual Meeting of the Council in 2020.

S. Jarlett

**SHIRLEY JARLETT
MONITORING OFFICER
GRAFTON HOUSE
15 - 17 RUSSELL ROAD
IPSWICH, IP1 2DE**

15 May 2019

This page is intentionally left blank

COMMITTEE: ANNUAL COUNCIL REF NO: C/19/01
DATE: 15 MAY 2019
SUBJECT: ALLOCATION OF COMMITTEE PLACES
PORTFOLIO HOLDER: LEADER OF THE COUNCIL

Short description of report content and the decision requested:

This report seeks to allocate seats to committees, working groups and outside bodies for the Municipal Year 2019/20.

This report has been prepared by Ainsley Gilbert, Democratic Services Manager
Tel: 01473 432510 - Email: ainsley.gilbert@ipswich.gov.uk

Appendices to this report:

- (a) *Appendix 1 – Committee Placings 2019/20*
- (b) *Appendix 2 – Working Group, Service Panels & Outside Bodies Placings 2019/20*

This report was prepared after consultation with:

Russell Williams, Chief Executive
Helen Pluck, Chief Operating Officer
Shirley Jarlett, Monitoring Officer
Group Leaders

The following policies form a context to this report:

(all relevant policies must also be referred to in the body of the report)

Building a Better Ipswich 2017

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(papers relied on to write the report but which are not published and do not contain exempt information)

1. Spreadsheet showing calculations

OTHER HELPFUL PAPERS

(papers which the report author considers might be helpful – this might include published material)

1. Local Government and Housing Act 1989
2. Local Authorities (Committees and Political Groups) Regulations 1990 (as amended)
3. Police and Justices Act 2006

1. Committee Places

- 1.1 The law (Section 15 of the Local Government and Housing Act 1989) requires the Council to review the allocations of committee seats at its Annual Meeting.
- 1.2 Political Groups represented on the Council are entitled to register themselves with the Council. Registered Political Groups are entitled to a proportionate number of seats on the committees. At Ipswich Borough Council, the Council's general practice has been to apply the rules to the Groups as if they were registered.
- 1.3 The proportionality rules are set out below in decreasing order of importance:
- Not all members of any committee should be from the same Political Group.
 - If a Group has a majority of seats on the Council, then it must have a majority of seats on every committee.
 - Subject to the previous rules, a Group should overall have a total number of committee seats that is as proportionate as possible to the number of Council seats held by that group.
- 1.4 Subject to the previous rules, each individual committee should be as proportionate as possible.
- 1.5 The overall number of seats available on the relevant Council committees will be 48 for the next municipal year and the committee places are allocated as follows:

**Strategic Overview and Scrutiny
(13)**

Conservative 2
Labour 10
Lib Dem 1

Licensing and Regulatory (15)

Conservative 3
Labour 11
Lib Dem 1

Planning and Development (13)

Conservative 2
Labour 10
Lib Dem 1

**Audit & Governance
Committee (7)**

Conservative 2
Labour 5

- 1.6 In addition to the Portfolio Holder, the Councillor places on the Portfolio Holder Working Groups will be filled as follows:
- Conservative 2
 - Labour 3
 - Liberal Democrat 1

1.7 In addition to the Portfolio Holder, the Councillor places on the Service Panels will be filled as follows:

- Conservative 1
- Labour 2
- Liberal Democrat 1

except for the three Area Housing Panels, where the places will be filled in accordance with the political balance of the wards covered by the three areas.

2. Risk Management

- 2.1. The main risks associated with the allocation of committee seats is that if the Council does not comply with the law then there would be a risk of judicial review.
- 2.2. This would cause the Council significant financial loss and adverse publicity. The chance of this risk occurring is considered to be low because the Council is receiving clear legal advice and has previously accepted such advice.

3. Financial Considerations

- 3.1 This report has no financial implications.

4. Environmental Impact Assessment

- 4.1 Not applicable.

5. Equalities & Diversities Issues

- 5.1 Not applicable.

6. Recommendations

- 6.1. To allocate seats on the Committees as set out below with immediate effect:

	Conservative	Labour	Lib Dem
Strategic O & S	2	10	1
Audit & Governance	2	5	0
Licensing & Regulatory	3	11	1
Planning & Development	2	10	1
TOTALS	9	36	3

- 6.2. To appoint the members of the five Area Committees, Colchester & Ipswich Joint Museums Committee, Strategic Overview & Scrutiny Committee, Planning & Development Committee, Licensing & Regulatory Committee, Audit and Governance Committee, and Shared Revenues Partnership Joint Committee for the period to the Annual Meeting of the Council in 2020 as per Appendix 1.**
- 6.3 To appoint Councillors to serve on the Service Panels and as representatives on Outside Bodies for the period to the Annual Meeting of the Council in 2020 as per Appendix 2.**
- 6.4 To appoint the Working Groups for the period to the Annual Meeting of the Council in 2020 as per Appendix 2.**

This page is intentionally left blank

IPSWICH BOROUGH COUNCIL

COMMITTEE PLACINGS: 2019/20

Strategic Overview & Scrutiny Committee
(10:2:1)

Allen
Gage
Gibbs
Handley
Heaps
Leeder
Maguire
Shaw
Smart C
Smith

Harsant
Pope

Lockington T

Substitutes (7:2:1):

Armitage
Connelly
Cracknell
Darwin
Elavalakan
Gardiner
Richardson

Phillips
Hall

Holmes

Licensing & Regulatory Committee
(11:3:1)

Barber
Connelly
Cracknell
Darwin
Elavalakan
Hughes
Richardson
Riley
Studd
Trenchard
Wright

Cenci
Vickery
Xhaferaj

Lockington I

Note: No substitutes are permitted in this Committee

Planning & Development Committee
(10:2:1)

Armitage
Connelly
Cook J
Gage
Gardiner
Jones
Kreidewolf
Rudkin
Smart P
Studd

Hall
Harsant

Lockington I

Substitutes (7:2:1)

Cracknell
Elavalakan
Grant
Hughes
Richardson
Smart C
Trenchard

Phillips
Vickery

Holmes

Audit and Governance Committee
(5:2)

Cook J
Grant
Handley
Leeder
Maguire

Fisher
Phillips

External Member: Vacant

Substitutes (4:2):

Connelly
Heaps
Kreidewolf
Smith

Pope
Cenci

Area Committees:

Central
(Alexandra, St Margarets, Westgate)

Cook J
Leeder
Riley
Holmes
Lockington I
Lockington T
Gibbs
Jones
Kreidewolf

North East
(Bixley, Rushmere, St Johns)

Carnall
Phillips
Pope
Cracknell
Gage
Ross
Darwin
Elavalakan
MacDonald

North West
(Castle Hill, Whitehouse, Whitton)

Fisher
Vickery
Xhaferaj
Chisholm
Trenchard
Wright
Heaps
Meudec
Shaw

South East
(Gainsborough, Holywells, Priory Heath)

Connelly
Cook M
Handley
Harsant
Parry
Studd
Barber
Maguire
Richardson

South West
(Bridge, Gipping, Sprites, Stoke Park)

Allen
Rudkin
Smart P
Ellesmere
Gardiner
Hughes
Armitage
Smart C
Smith
Cenci
Grant
Hall

Executive (for noting)

Ellesmere (Chair)
Rudkin
Barber
M Cook
Jones
MacDonald
Meudec
Ross
Smart P

Fisher

Only Executive members can fill the following committee placings:

Colchester & Ipswich Joint Museums Committee

Jones
Smart P

Substitutes:

Rudkin

Shared Revenues Partnership Joint Committee

Meudec
Rudkin

Substitutes:

Cook M
Ellesmere

Working Groups 2019/20:

Portfolio Holder Working Groups (3:2:1 + PH):

Councillor places on the principal Working Groups to be allocated at the Council meeting on 24th July 2019.

Museums Working Group (PH - Jones)

**Elavalakan
Parry
Riley
Cenci
Pope
Holmes**

Joint Consultative Group (3:1:1)

**Cook M
Ellesmere
Meudec
Phillips
Lockington I**

Substitutes (1:1:1)

**Grant
Cenci
Holmes**

Health & Safety Committee (1:1:1, including PH)

**Rudkin
Harsant
Lockington I**

Ipswich Angle Editorial Board (2:1:1)

**Rudkin
Smart C
Cenci
Lockington T**

Standing Orders/Constitution Working Group (2:1:1)

**Cook J
Cook M
Fisher
Holmes**

Electoral Services Working Group (2:1:1)

**Cook J
Darwin
Harsant
Lockington T**

Service Panels 2019/20:

South West Area Housing Panel (4 Lab: 1 Con)

**Allen
Gardiner
Grant
Smart C
Hall**

North West Area Housing Panel (4 Lab: 1 Con)

**Kreidewolf
Meudec
Trenchard
Wright
Fisher**

East Area Housing Panel (3 Lab: 1 Con: 1 LD)

**Connelly
Gage
Maguire
Phillips
Lockington T**

Design & Conservation Panel (3:1:1 including PH)

**Gardiner
Jones
Kreidewolf
Cenci
Holmes**

Environment & Sustainable Transport Panel (3:1:1 including PH)

**Gage
Riley
Smart P
Xhaferaj
Lockington I**

Equalities Panel (3:1:1 including PH)

**Allen
Darwin
Meudec
Xhaferaj
Lockington I**

Outside Bodies 2019/20:

Age UK (formerly Age Concern) (1)	Gage
Association for Suffolk Museums (1)	Jones
Big Local Trust Partnership (1 from Castle Hill, Whitehouse & Whitton wards)	Fisher Trenchard Shaw
Charter for Trees (Woodland Trust) – Councillor Champions (1:1)	Jones Pope
Creating the Greenest County Board (1)	Smart P
Dance East (1:1)	Rudkin Cenci
East of England Local Government Association (1)	Ellesmere
East Suffolk and North Essex NHS Foundation Trust – Stakeholder Governor (1)	MacDonald
East Suffolk Drainage Board (1:1:1)	Smart P Hall Holmes
East Suffolk Travellers Association (1) [Note: This is a transport-related body]	Smart P
East West Rail Consortium Central Section Board (1)	Smart P
Greenways Project Joint Advisory Committee (1:1)	Trenchard Vickery
Historic Environment & Design Champion (1 - PH)	Jones
Ipswich Arts Association (1:1:1)	Grant Cenci Holmes

Ipswich Building Preservation Trust (1:1)	Jones Cenci
Ipswich Citizens Advice Bureau (1)	Meudec
Ipswich Community Safety Partnership (1 – PH)	Ross
Ipswich Historic Churches Trust (1:1:1)	Smart P Pope Lockington I
Ipswich Policy Area Board (1)	Jones
Ipswich & Suffolk Council for Racial Equality (1 Observer)	Kreidewolf
John Dorkin Charity (1:1)	Barber Harsant
Local Government Association Assembly (Leader)	Ellesmere
Local Government Information Unit (1)	Leeder
National Association of Black, Asian and Ethnic Minority Councillors (NABAEMC) (1)	Darwin
New Anglia Local Enterprise Partnership (Leader)	Ellesmere
Northgate Foundation (1)	Parry
Parking and Traffic Regulation Outside London (PATROL) Joint Committee (1) (formerly National Parking Adjudication Service Joint Committee)	Smart P
River Action Group (1)	Trenchard

St Margaret's Charities for the Needy (1)	Parry Linda Erith [external]
Stoke Charities (1)	Allen
Suffolk Coasts & Heaths Joint Advisory Committee (1:1)	Gage Phillips
Suffolk Flood Risk Management Joint Scrutiny Panel (1)	Gardiner
Suffolk Health & Well-Being Board (1)	MacDonald Gage [Substitute]
Suffolk Health Scrutiny Committee (1)	Handley
Suffolk Pension Fund Committee (1)	Kreidewolf
Suffolk Police and Crime Panel (1, plus 1 substitute)	Gardiner Studd [Substitute]
Suffolk Waste Management Forum (1)	Smart P
Whitton Youth Partnership (1)	Shaw
Wolsey Theatre Board (1:1:1)	Kreidewolf Cenci Holmes

This page is intentionally left blank